



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

**TO:** The Honorable Members of the State Board of Education

**FROM:** Joy Hofmeister

**DATE:** July 23, 2020

**SUBJECT:** Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2020-2021 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years	Student Served
LeFlore	Monroe	1 of 1	127
Oklahoma	Edmond <b>Orvis Risner ES, Sunset ES, Summit MS Cimarron MS, Centennial ES</b>	5 of 5	25,619
Oklahoma	Oklahoma City <b>Buchanan ES, Hawthorne ES, Nichols Hills ES</b>	5 of 5	40,271

\* The number in the County category represents the Congressional District.  
See the attached map.

ab  
Attachments

#### Section 42.8.Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

[illegible]

Oklahoma House of Representatives, GIS Office

1 yr.

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20<sup>20</sup> – 20<sup>21</sup> school year**

Leflore

COUNTY

Monroe Public School

SCHOOL DISTRICT

PO Box 10

SCHOOL DISTRICT MAILING ADDRESS

Monroe Public School

NAME OF SITE

*Karen LaRosa*

PRINCIPAL SIGNATURE\*

*6/16/20*

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

*Karen LaRosa*

SUPERINTENDENT NAME (PLEASE PRINT)

*kларosa@monroe-school.org*

SUPERINTENDENT E-MAIL ADDRESS

*Karen LaRosa*

SUPERINTENDENT SIGNATURE\*

*6/16/20*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 16, 2020

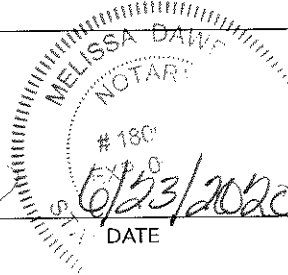
*Joe Hemphill, Jr.*

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Melissa Dawe*

NOTARY



COMMISSION EXPIRATION DATE

*70 O.S. §3-126*

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**SDE USE ONLY**

PROJECT YEARS

*1* of *1*

ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

*127* District Total  
RECEIVED JUN 29 2020

DATE RECEIVED

70 O.S. *3-126*

OAC

*Library media Specialist*

**A. Reason for the waiver/deregulation request (be specific).**

Our Library Media Specialist retired to pursue a different career in April 2019. We were given a waiver for one year so Mrs. Whitnie Evans could get her classes and certification in LMS. She is lacking three college hours and will finish Fall 2020. Mrs. Evans was employed by Monroe Public School for the 2019-2020 school year and done an excellent job in the library. We would like for her to continue her profession here at Monroe Public School.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Monroe Public School offers their students the opportunity to strive for and achieve success, develop a love of reading and explore the world around them through print, electronic and other media. we offer Kindergarten - 8th Grade one class period a day in the library/computer lab. A disruption in our planned schedule will ultimately affect our student's performance and their time on task in the media room.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The statutory waiver would allow MPS to keep their schedule that allows all students the opportunity in the media room. Mrs. Evans uses a number of programs to monitor each student's individual learning progress with data derived from Renaissance Learning, Star READING, StarMATH, and our Accelerated Reading Program. Early Literacy is a key component here at MPS and the media lab offers that extra support for the classroom teachers.

**D. Timeline:** (Please submit class schedule, calendars, assessment forms and other attachments as necessary.  
A waiver/deregulation can only be granted for a one school year period)  
**NOTE:** A School District Empowerment Waiver can be for up to 3 years.  
Class Schedule, Calendars, and evaluation forms (attached)

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**  
There would be no financial impact to the district. Mrs. Evans salary is already budgeted and accounted for.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**  
Mrs. Evans collaborated with teachers and integrate literature and information skills into the curriculum to impact student achievement during the 2019-2020 school year. Her influence, skills and strategies made a positive impact on student achievement. MPS collects data from three sources to evaluate student achievement. We use this data for our RSA reports along with individual student portfolios. Teachers and parents have access to these portfolios daily and it helps to monitor student's progress. Mrs. Evans supplies the teachers with all the data for these portfolios.

# *Monroe School District*

P. O. Box 10  
Monroe, OK 74947  
(918) 658-3516  
Fax (918) 658-3347

**BOARD OF EDUCATION**  
Joe Hemphill, President  
Angie Johnson, Vice President  
Seth McKenzie, Clerk

Karen LaRosa, Superintendent

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Accreditation Standards Division  
2500 North Lincoln Blvd. Suite 210  
Oklahoma City, OK 73105

To whom it may concern,

May 14, 2020

Monroe Public School would like to request a statutory waiver/deregulation for our Library Media Program. In April 2019, our Library Media Specialist retired to pursue a different career. At this time, we have a certified teacher that was given a waiver last year to finish up her classes for Library Media endorsement. She is lacking three hours and would will finish in the fall 2020. She is eager to continue her role in the Library Media program at Monroe Public School. This waiver would allow us to keep our literacy/technical program schoolwide without any major changes.

Respectfully Submitted,



Karen LaRosa, Supt.

To Whom it May Concern:

May 14, 2020

I would like to present my application for a statutory waiver pertaining to the Library Media Specialist position at Monroe Public School. I was given a one-year waiver for the 2019-2020 school year. I am three hours short on my Library Media Specialist endorsement and will have it finished in the fall of 2020. I am confident that my work in the field of education and my enthusiasm for integrating technology and informational literacy into the curriculum will make me a valuable member of their team.

My experiences have prepared me for this position, demonstrating my literacy, educational technology, communication and leadership skills. Most notably, are hands-on teaching experiences, including a full-time teaching position in early childhood education with a Master's degree in counseling.

In addition to my teaching skills, I have a background in public relations, specifically my work with our youth and their families in our surrounding area with River Valley Counselling Services; I learned the value of teamwork, time management, patience and flexibility – all valuable skills I will use when working with the team of teachers to encourage student innovation. I am passionate about instilling a love for reading and learning. I am excited for this new journey in my career and will be dedicated in pursuing continued professional development to further my knowledge and understanding.

I welcome any questions to discuss how my experience and enthusiasm will benefit Monroe Public School and the new Library Media Specialist position. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Whitnie Evans". The signature is written in a cursive, flowing style.

WHITNIE EVANS



:::::::::::::::  
 /tmp/transRhAchf  
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East Central University  
 Unofficial Transcript

Page 1 of 2

Name: Whitnie Dawn Evans  
 16493 Poteau Mtn Rd  
 Howe, OK 74940-2909  
 UNITED STATES

Student ID: 200590  
 Date of Birth: 07/24/89  
 Soc Sec #: XXX-XX-3995

Class: Graduate

----- Summer Term 2012 -----					
HEAVENER OK SENIOR HIGH SCHOOL	HURES 5983	SEM-CRISIS INTERVENTION	3.00	A	
Degree: High School Graduate	PSYCH 5113	THEORY OF PERS & HUM BEHAV	3.00	A	
Awarded: 05/30/07	PSYCH 5183	ADVANCED ABNORMAL PSYCH	3.00	A	
Major(s):	PSYCH 5981	SEM-MINDS ON TRIAL:FORENSIC PS	1.00	P	
NE STATE UNIV TAHLEQUAH OK		quality	pass	points	gpa
Degree: BACH OF SCIENCE IN EDUC	Sess:	9.00	1.00	36.00	4.00
Awarded: 12/11/10	Grad/Retn:	51.00	6.00	198.00	3.88
Major(s):					57.00
----- Fall Term 2013 -----					
EAST CENTRAL UNIVERSITY ADA OK	PSYCH 5553	PRACTICUM IN PSYCHOLOGY	3.00	P	
Degree: MASTER OF EDUCATION		quality	pass	points	gpa
Awarded: 12/13/11	Sess:	0.00	3.00	0.00	0.00
Major(s): SCHOOL COUNS-ELEMENTARY	Grad/Retn:	51.00	9.00	198.00	3.88
					60.00
----- Spring Term 2011 -----					
EDPSY 5433	AFFCT THEO&TEC CN&PSYTHRPY	3.00	A		
EDUC 5113	TECHNIQUES OF RESEARCH	3.00	A		
EDUC 5413	INTRO TO COUNSELING	3.00	A		
EDUC 5453	DEVELOPMENTAL GUIDANCE	3.00	B		
	quality	pass	points	gpa	earn
Sess:	12.00	0.00	45.00	3.75	12.00
Grad/Retn:	12.00	0.00	45.00	3.75	12.00
----- Summer Term 2011 -----					
EDPSY 5353	STANDARDIZED GROUP TESTS	3.00	B		
EDPSY 5363	CAREER DEVELOPMENT	3.00	A		
EDUC 5482	COUNSELING INTERVNTN STRAT	2.00	P		
EDUC 5493	PRAC & PORTF IN GUID & CNS	3.00	P		
PSYCH 5473	ADV PSYCH CHILDHOOD & ADOL	3.00	A		
	quality	pass	points	gpa	earn
Sess:	9.00	5.00	33.00	3.67	14.00
Grad/Retn:	21.00	5.00	78.00	3.71	26.00
----- Fall Term 2011 -----					
EDPSY 5163	COG BEH THEO&METH CNS&PSY	3.00	A		
H/P/E 5443	ADVANCED GROUP COUNSELING	3.00	A		
HURES 5363	THEO OF MARRIAGE & FAMILY COUN	3.00	A		
	quality	pass	points	gpa	earn
Sess:	9.00	0.00	36.00	4.00	9.00
Grad/Retn:	30.00	5.00	114.00	3.80	35.00
----- Spring Term 2012 -----					
EDPSY 5143	INTRO TO SCHL PSYCHOL SERV	3.00	A		
EDPSY 5403	NON-TRADITIONAL ASSESSMENT	3.00	A		
HURES 5073	PSY, SOC, & RELTNL ASPCT OF DI	3.00	A		
HURES 5613	COUNSELING THEORIES	3.00	A		
	quality	pass	points	gpa	earn
Sess:	12.00	0.00	48.00	4.00	12.00
Grad/Retn:	42.00	5.00	162.00	3.86	47.00
----- Summer Term 2019 -----					
EDUC 5363	PRIN OF INSTRUCTIONAL DESIGN	3.00	A		
LIBSC 5113	SCHOOL LIBRARY ADMIN I	3.00	A		
	quality	pass	points	gpa	earn
Sess:	6.00	0.00	24.00	4.00	6.00
Grad/Retn:	57.00	9.00	222.00	3.89	66.00
----- Fall Term 2019 -----					
EDLBS 5913	ADVANCED CHILDREN'S LIT	3.00	A		
LIBSC 5923	YOUNG ADULT LITERATURE	3.00	A		
	quality	pass	points	gpa	earn
Sess:	6.00	0.00	24.00	4.00	6.00
Grad/Retn:	63.00	9.00	246.00	3.90	72.00
----- Spring Term 2020 -----					
LIBSC 5213	CATALOG & CLASSIF	3.00	A		
LIBSC 5233	REFERENCE MATERIALS	3.00	A		
LIBSC 5353	LITERACY IN THE MEDIA CENTER	3.00	A		
	quality	pass	points	gpa	earn
Sess:	9.00	0.00	36.00	4.00	9.00
Grad/Retn:	72.00	9.00	282.00	3.92	81.00
----- Summer Term 2020 -----					
LIBSC 5973	CURRICULUM & THE MEDIA CNT	3.00	IP		
	quality	pass	points	gpa	earn
Sess:	0.00	0.00	0.00	0.00	0.00
Grad/Retn:	72.00	9.00	282.00	3.92	81.00
----- Fall Term 2020 -----					
LIBSC 5133	MATERIALS SELECTION	3.00	IP		
LIBSC 5952	PRAC & PORTF IN LIB MEDIA	2.00	IP		
----- To be continued -----					

Unofficial Transcript  
East Central University

Name: Whitney Dawn Evans

Soc Sec #: XXX-XX-3995

Student ID: 200590

----- Fall Term 2020 (cont.) -----

	quality	pass	points	gpa	earn
Sess:	0.00	0.00	0.00	0.00	0.00
Grad/Retn:	72.00	9.00	282.00	3.92	81.00

	quality	pass	points	gpa	earn
Cum:	72.00	9.00	282.00	3.92	81.00
ECU Retn:	72.00	9.00	282.00	3.92	81.00



Oklahoma Teacher &amp; Leader Effectiveness

# Librarian Walkthrough

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**District**

Monroe Public School

**Site**

Monroe Elementary

**Evaluator**

Karen LaRosa

**Teacher**

Whitnie Evans

**Assignment**Library Media  
Specialist**Date of Walkthrough**

9/19/2019

**Begin Time**

9:00 AM

**End Time**

9:10 AM

**End Time**

10 minutes

Whitnie Evans has not yet acknowledged receipt of this WalkThrough.

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**1. Managing Student Behavior**

Highly Effective

**2. Creating a Culture for Learning**

Highly Effective

**3. Managing Library Procedures**

Highly Effective

**4. Collaborating with Teachers**

Highly Effective

**5. Administrative Management & Records**

Highly Effective

**6. Developing Collection**

Highly Effective

**7. Administering Library Budget**

Effective

**8. Supervising Personnel**

Not Observed

**9. Demonstrating Knowledge of Curriculum**

Effective

**10. Supporting Instructional Goals**

Effective

**11. Demonstrating Knowledge of Traditional / NonTraditional Literature & Reading Support**

Effective

**12. Communicating Effectively with Students**

Effective

**13. Using Quality Questioning Techniques with Students**

Effective

**14. Assessing Students**

Highly Effective

**15. Developing Lessons**

Highly Effective

**16. Reflecting on Professional Effectiveness**

Effective

**17. Growing and Developing Professionally**

Needs Improvement

**18. Communicating with School Staff**

Highly Effective

**19. Communicating with School Stakeholders**

Highly Effective

**20. Contributing to School and Professional Communities**

Effective

**21. Adhering to Professional Ethics**

Effective



Oklahoma Teacher &amp; Leader Effectiveness

# Librarian Observation

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**District**

Monroe Public School

**Site**

Monroe Elementary

**Evaluator**

Karen LaRosa

**Teacher**

Whitnie Evans

**Assignment**Library Media  
Specialist**Date of Observation**

10/8/2019

**Begin Time**

9:00 AM

**End Time**

9:50 AM

**End Time**

50 minutes

Whitnie Evans has not yet acknowledged receipt of this Observation.

---

**1. Managing Student Behavior**

Highly Effective

**Comments**

Mrs. Evans monitored student's behavior. She showed students respect while addressing their behavior.

**2. Creating a Culture for Learning**

Highly Effective

**Comments**

The school library environment is inviting and conducive to student learning. Physical resources are organized for individual, collaborative and group work. Students are encouraged to engage in learning activities beyond assigned class time.

**3. Managing Library Procedures**

Effective

**4. Collaborating with Teachers**

Highly Effective

**Comments**

Mrs. Evans collaborates with all classroom teachers and coordinates extra resources for the homeroom teachers and provides extra remediation when needed.

**5. Administrative Management & Records**

Effective

**6. Developing Collection**

Effective

**7. Administering Library Budget**

Effective

**Comments**

You need to check with Melissa and work your budget out....You have money to spend!

**8. Supervising Personnel**

Not Observed

**9. Demonstrating Knowledge of Curriculum**

Highly Effective

**Comments**

Mrs. Evans displays daily her love for literacy.

**10. Supporting Instructional Goals**

Effective

**11. Demonstrating Knowledge of Traditional / NonTraditional Literature & Reading Support**

Effective

**12. Communicating Effectively with Students**

Effective

**13. Using Quality Questioning Techniques with Students**

Effective

**Comments**

Mrs. Evans uses different approaches to get students thinking.  
(Question Chart)

**14. Assessing Students**

Highly Effective

**Comments**

I receive student data every 4 weeks.  
Thank you

**15. Developing Lessons**

Effective

**Comments**

Creative Lessons!

**16. Reflecting on Professional Effectiveness**

Effective

**17. Growing and Developing Professionally**

Highly Effective

**18. Communicating with School Staff**

Highly Effective

**19. Communicating with School Stakeholders**

Effective

**20. Contributing to School and Professional Communities**

Effective

**21. Adhering to Professional Ethics**

Effective

**General Comments**

I enjoyed today's observation



Oklahoma Teacher &amp; Leader Effectiveness

# Librarian Evaluation

**District**

Monroe Public School

**Site**

Monroe Elementary

**Evaluator**

Karen LaRosa

**Evaluation Date**

10/7/2019

**Teacher**

Whitnie Evans

**Assignment**Library Media  
Specialist**Date of Observation(s)**

No Observations

Whitnie Evans has not yet acknowledged receipt of this Evaluation.

## Domain: Library Management

**1. Managing Student Behavior**

Highly Effective

④

**Comments**

Mrs. Evans establishes clear procedures for student behavior during her classes/lab.  
Thank you for walking the little ones back to class!

**2. Creating a Culture for Learning**

Highly Effective

④

**Comments**

The school library environment is inviting and conducive to student learning. Physical resources are organized for individual, collaborative and group work. Students are encouraged to engage in learning activities beyond assigned class time.

**3. Managing Library Procedures**

③

Effective

**4. Collaborating with Teachers**

Highly Effective

④

**Comments**

Mrs. Evans collaborates with every teacher and the aides. She supports individual learning and supports student growth in her classes.

**5. Administrative Management & Records**



③ Effective

#### 6. Developing Collection

③ Effective

#### 7. Administering Library Budget

Effective

③ **Comments**

You have money to purchase supplies. Work on developing your budget each year and get with Mrs. Melissa.

#### 8. Supervising Personnel

① Not Observed

Library Management Average: 3.43

## Domain: Instructional Effectiveness

#### 9. Demonstrating Knowledge of Curriculum

Highly Effective

**Comments**

④

Mrs. Evans has a broad knowledge of the curriculum and correlates it to the forms of literacy, resources, and a research process. The connections are effectively articulated and modeled.

#### 10. Supporting Instructional Goals

Effective

**Comments**

③

Demonstrates basic comprehension of the educational disciplines and diverse school population. Provides adequate resources, technology and services to support instructional goals. Collaborates with teachers to integrate literacy and reading strategies. High expectations for students are present and consistent.

#### 11. Demonstrating Knowledge of Traditional / NonTraditional Literature & Reading Support

Highly Effective

**Comments**

④

Has an exceptional knowledge of literature and resource materials. Consistently uses both print and non-print strategies and tools to encourage reading for pleasure and lifelong learning. Creates extra reading activities and opportunities that engage students beyond typical classroom assignments and or traditional book talks and displays.

#### 12. Communicating Effectively with Students

Highly Effective

**Comments**

④

Effectively communicates directions and teaches procedures to students. Reinforcement and clarification are provided on an ongoing basis.

#### 13. Using Quality Questioning Techniques with Students

Highly Effective

4

Comments

Designs and often uses open-ended questions that guide and help students independently formulate their own questions about their research topics.

**14. Assessing Students**

Effective

3

Comments

Student learning is monitored using data driven assessments.

**15. Developing Lessons**

Effective

3

Comments

Lesson plans are aligned to state teaching standards. Instructional plans are developed to meet the individual learning styles and capacities of a diverse student population.

Instructional Effectiveness Average: 3.57

## Domain: Professional Growth & Continuous Improvement

**16. Reflecting on Professional Effectiveness**

3

Effective

**17. Growing and Developing Professionally**

Highly Effective

4

Comments

Participates regularly in professional development activities beyond minimum requirements and consistently shares learning with others. Welcomes performance feedback from supervisors, fellow librarians, and learning communities.

Professional Growth & Continuous Improvement Average: 3.50

## Domain: Interpersonal Skills

**18. Communicating with School Staff**

Highly Effective

4

Comments

Communication about the school library is ongoing and consistent. Effectively promotes library resources and services, using multiple formats and communication channels. Communication is often targeted to meet the needs of specific school departments and teams. The librarian actively listens and responds positively to feedback from teachers.

**19. Communicating with School Stakeholders**

Effective

**Comments****3**

Positive and professional communications with families are routine and woven into the culture of all encounters. School procedures for communicating with families are in commonplace evidence. Uses effective communication skills with students (verbal, written, and nonverbal) that are clear, solicitous, helpful, and rarely requiring further explanations. Collaboration and consultation for decision making reflect genuine professional consideration.

Interpersonal Skills Average: 3.50

## Domain: Leadership

### 20. Contributing to School and Professional Communities

Effective

**Comments****3**

Mrs. Evans partakes in school events when asked. She is a joy to be around and is very well perceived at MPS.

### 21. Adhering to Professional Ethics

**3**

Effective

Leadership Average: 3.00

	Average	Weight	Score
Library Management	3.43	35%	1.2
Instructional Effectiveness	3.57	40%	1.43
Professional Growth & Continuous Improvement	3.5	10%	0.35
Interpersonal Skills	3.5	10%	0.35
Leadership	3	5%	0.15

Overall Score **3.48**

4.8 - 5.0

Superior

3.8 to under 4.8

Highly Effective

2.8 to under 3.8

Effective

1.8 to under 2.8

Needs Improvement

under 1.8

Ineffective

**General Comments**

Mrs. Evans is a team player and is a great asset at Monroe Public School.

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 20 - 20 21 school year**

OK \_\_\_\_\_ EDMOND \_\_\_\_\_  
COUNTY SCHOOL DISTRICT

1001 W. DANFORTH \_\_\_\_\_ EDMOND \_\_\_\_\_ 73013 \_\_\_\_\_  
SCHOOL DISTRICT MAILING ADDRESS CITY ZIP CODE

ORVIS RISNER ES \_\_\_\_\_

NAME OF SITE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

SUPERINTENDENT NAME (PLEASE PRINT)

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 1, 20 20

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

NOTARY

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION  
IS REQUESTED FOR:**

☒ One Year Only

☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

5 of 5

**ENROLLMENT**

☐ High School

☐ Jr./Middle High

☐ Elementary

25619 District Total

7-18-2020  
DATE RECEIVED

70 O.S. 3-124

OAC \_\_\_\_\_

Library Media  
NAME OF WAIVER  
Specialist

A. Reason for the waiver/deregulation request (be specific).

Eric Dabney has been working as the Media Specialist at Orvis Risner Elementary for the 2019-20 school year, under a statutory waiver/deregulation application that was submitted July 9, 2019 by EPS Superintendent, Bret Towne. This is a request to extend that application for another school year while Mr. Dabney completes his final two semesters at the University of Central Oklahoma in Library Media in the Education Program. His expected date of graduation from the program is July, 2021.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Eric Dabney will provide the needed support to the students and staff as he manages the media center. He will teach students how to research and navigate the databases. Mr. Dabney will help students choose books that promote reading for enjoyment and prepare them for the continuous learning through the media the library has available.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Due to the size of Edmond Public Schools, it is imperative that every elementary school has a Media Specialist available to serve our large student body.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.  
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Document(s) are attached from the University of Central Oklahoma stating Mr. Dabney's completion of his first year of study in the Library Media program, as well as his current enrollment to begin in the Fall of 2020.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

I do not foresee any financial impact to the district.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Mr. Dabney will be evaluated based on the district's TLE Evaluation tool.

06/01/2020

To Whom It May Concern:

My name is Eric Dabney. I have been approved by the school board of Edmond Public Schools, pending a certification waiver to continue as the librarian / media specialist at Orvis Risner Elementary School for the 2020-2021 school year. My intent is to serve as the librarian while I complete my Masters in Library Media through the University of Central Oklahoma. I hold a current state teaching certificate and Masters in Education, and my projected graduation from the Library Media program is May, 2021. Please let me know if you need further information.

Sincerely,

A handwritten signature in black ink that reads "Eric Dabney". The signature is stylized with a large, sweeping "E" and a long horizontal line extending from the end of the name.

Eric Dabney  
405.640.0797

eric.dabney@edmondschools.net

Unofficial Transcript

Subject	Course Level Title	Grade	Credit Hours	Quality Points	R
Academic Standing: Good Standing					

Unofficial Transcript

[Sign out](#)
2
▼
■
5:05



Alerts

Important Update: The physical campus remains closed through May 31 in response to the COVID-19 pandemic. Many services remain available virtually. For more information, visit the university's COVID-19 website.

## MENU

Transcripting 11/20

Major: Library Media Education

Academic Standing: Good Standing

Subject	Course Level	Title	Grade	Credit Hours	Quality Points
IME	5053	GR School Library Administration	A	3.000	12.00
IME	5223	GR Collaborative Instr Processes	A	3.000	12.00

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA Points
Current Term:	6.000	6.000	6.000	6.000	24.00	4.00
Cumulative:	44.000	44.000	44.000	43.000	172.00	4.00

Unofficial Transcript

## TRANSCRIPT TOTALS (GRADUATE) -Top-

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA Points
Total Institution:	44.000	44.000	44.000	43.000	172.00	4.00
Total Transfer:	0.000	0.000	0.000	0.000	0.00	0.00
Overall:	44.000	44.000	44.000	43.000	172.00	4.00

Unofficial Transcript

## COURSES IN PROGRESS -Top-

Term: Fall 2024

Major: Library Media Education

Subject	Course Level	Title	Credit Hours
IME	5013	GR Young Adult Library Resources	3.000

RELEASE: 8.7.1

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Alert?

Important Update: The physical campus remains closed through May 31 in response to the COVID-19 pandemic. Many services remain available virtually. For more information, visit the university's COVID-19 website.

MENU

## Concise Student Schedule

\*10024971 Eric D. Dabney

Fall 2020

May 28, 2020 08:47 am

This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

**Please note: To view classes you may have waitlisted, use the "Enroll, Add, or Drop Classes" page from the Enrollment/Registration menu.**

**Name:** Eric D. Dabney  
**Classification:** 2nd Year Graduate

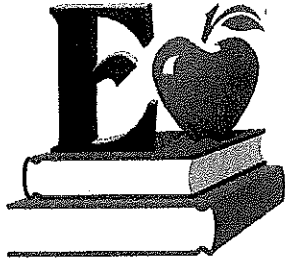
**Address:** 13300 Shepherd Rd  
 Guthrie, Oklahoma 73044-8517  
 Logan

**Level:** Graduate  
**College:** Education and Prof Studies  
**Major and Department:** Library Media Education, Adv Professional & Spec Svcs  
 Education and Prof Studies

CRN	Course Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
138730	IME 5013 Young Adult Library Resources	Online/Hybrid Courses	3.000	GR	Aug 17, 2020	Dec 11, 2020	TBA		World Wide Web	Dalinger
<b>Total Credits:</b>			<b>3.000</b>							

**RELEASE: 8.7.1**

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# **EDMOND PUBLIC SCHOOLS**

*Empowering all students to succeed in a changing society*

July 8, 2020

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

**TO WHOM IT MAY CONCERN:**

Please accept this letter as an indication of the Edmond Public School's intention to petition the Oklahoma State Board of Education for a statutory waiver for Eric Dabney. (70 O.S. § 3-126) He is in his second year as Media Specialist at Orvis Risner Elementary School. The Edmond Board of Education approved the second waiver request at the June 1, 2020 Board Meeting. A copy of the minutes is attached.

Eric is enrolled at the University of Central Oklahoma to complete his Masters in Library Media. His expected graduation date is May of 2021.

Thank you for considering the waiver request.

Sincerely,

Bret Towne  
Superintendent

BT/jp

attachments

REGULAR MEETING  
EDMOND BOARD OF EDUCATION  
**June 1, 2020**

The Edmond Board of Education of Independent School District Number 12 of Oklahoma County, Oklahoma, met in a special videoconferencing meeting on Monday, June 1, 2020 at 6:00 p.m. with board members (Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson) teleconferencing, and Bret Towne, Superintendent of Schools and Judy Pendergraft, Board Clerk, present on site at Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma.

Members present via teleconferencing: Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson.

Others present: Bret Towne, Angela Grunewald, Debbie Bendick, Randy Decker, Lori Smith, Cara Jernigan, Rich Anderson, Nancy Goosen, Justin Coffelt, Susan Parks-Schlepp, Tony Rose, Jason Hayes, Shawn Ingle and Judy Pendergraft.

The meeting was called to order by President Kuhlman. Kuhlman-Present, Duncan-Present, Exline-Present, Underwood-Present, Benson-Present.

The Flag Salute was led by Mr. Towne and a Moment of Silence followed.

Motion by Benson and seconded by Duncan to approve the agenda as amended. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes. (Agenda was amended: Item #51 changed to General Fund Special Ed; #59 (3) was removed from executive session.

Cara O'Daniel was a no-show for public participation. No one else signed up to speak.

Comments by Supt. Towne included a big thank you to the partnering pastors and churches for their help in feeding the students prior to the district/child nutrition getting the food program set up during the Covid-19 and for their continued help and support.

Motion by Duncan and seconded by Underwood to approve a Resolution authorizing the sale of a portion (\$20,000,000.00) of the District's General Obligation Bonds approved by the voters on February 12, 2019 and setting forth the following items:

- a. Fixing the amount of bonds to mature each year
- b. Fixing the time and place the bonds are to be sold (July 9, 2020)
- c. Authorizing the Clerk to give notice of said sale as required by law

Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to award bids for CM contracts for the construction of Heartland MS classroom addition. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Exline to approve change to 20-21 District Calendar. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes. (Change in calendar: Teachers will report 2 days earlier for PD and the October and February PD days will now be non-contract days.)

Motion by Duncan and seconded by Exline to approve the 2021 Board meeting dates. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve the consent agenda with the exception of items #14, #16, #43 and #44. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Consent approved:

8. Minutes of the May 2020 regular and/or special meetings.
9. Encumbrances #20004722 - #20005013.
10. Financial Reports for month ending April 30, 2020.
11. Proposal for Tennis Center shades by Superior Recreational Products (BuyBoard contract) in the amount of \$131,954.00.
12. Bid for auditorium stage lights to Titan Audio Visual in the amount of \$470,345.74.
13. Bid for musical instruments.
  - a. Band:

Alamo Music	\$	960.08
Edmond Music	\$	62,343.90
Palen Music	\$	285.00
Washington Music	\$	1,782.50
  - b. Orchestra:

Edmond Music	\$	26,988.00
Inter-City Violin Studios	\$	6,605.92
15. Purchase of 200 i-Pads from Apple at educational pricing at a cost of \$78,800 (\$394/ea) to be paid from CARES Act funding.
17. Annual bids for Child Nutrition for 2020-21:
  - a. Milk – Hiland
  - b. Bread – Flowers Baking Co
  - c. Produce – Vinyard Fruit & Vegetable Co
  - d. Frozen Desserts – Klement Distribution & Freckles Frozen Custard
  - e. Ala carte Pizza – CiCi's
18. Renewal of Child Nutrition equipment maintenance and repair contract with Absolute Restaurant Service for 2020-21 school year.
19. Copy paper bid for 2020-21 school year to Clampitt Paper Company for print shop and district-wide paper.
20. Bid for district toner cartridges for the 2020-2021 school year to Buy on Purpose.
21. Fuel bid for 2020-2021 FY to Ozark Mtg Energy.
22. Renewal of Dr. Scott Singleton for 2020-21, not to exceed \$21,000, to provide specialized services relating to the provision of special education for students identified by IDEA.

23. Renewal of Equal Access Interpreting agreement to provide sign language interpreting/transliteration services on an as-required basis for the 2020-2021 school year to be paid from IDEA Federal Funds.
24. Renewal of contract with Oklahoma Hearing Solutions, LL, DBA: Fine Hearing Care to provide audiology/hearing evaluations and repair of hearing aids for 2020-2021 school year not to exceed \$10,000 to be paid from IDEA Federal Funds.
25. Renewal of KACE (desktop management and imaging) in the amount of \$26,476 for 20-21 school year.
26. Renewal of annual Palo Alto Firewall in the amount of \$33,169.94 to be paid from Technology bond funds.
27. AppAnnual renewal of software support and maintenance agreement for Mizuni Software for 2020-2021 at a cost of \$64,300.00 to be paid from Technology Bond Funds.
28. Annual Renewal of APEX Online Learning System software and maintenance in the amount of \$45,000.00 for 2020-2021 to be paid from Technology Bond Funds/site funds.
29. Annual renewal of software support and maintenance agreement for the Weidenhammer ALIO software for 2020-21 at a cost of \$58,967.28 to be paid from Tech Bond Funds.
30. Annual renewal of School Messenger Parent Communication maintenance and support in the amount of \$53,599.85 for 2020-21 to be paid from Tech Bond Funds.
31. Renewal of software/maintenance agreement for Infinite Campus for 2020-2021 at a cost of \$270,244.55 to be paid from Technology Bond Funds.
32. Annual renewal of Aruba Wireless hardware and software support for 2020-21 in the amount of \$55,230.00.
33. Annual Renewal of Follet Destiny software for 2020-21 in the amount of \$46,337.09.
34. Gaggle's E-mail and Document Monitoring Service for 2020-21 in the amount of \$63,600.00.
35. Annual renewal of Sophos Anti-Virus from TwoTrees for 2020-21 in the amount of \$21,933.00 to be paid from Technology Bond Funds.
36. Annual renewal of the EduSkills contract for 20-21 school year in the amount of \$49,050.00 to support English learners
37. Annual renewal of Language Tree license in the amount of \$5,500.00 for EL students
38. Renewal of 400 Imagine Learner licenses in the amount of \$45,000.00 for EL students.
39. TalentEd Recruit & Hire, Perform and Records software with Power School at a total cost of \$68,802.89.

40. Frontline for absence and substitute management in the amount of \$12,393.74.
41. Renewal of aimswEBPlus licenses for 2020-21:
- a. Elementary - \$75,725.00
  - b. Middle School - \$41,600.00
42. Resolution to set up 100% of 2019-20 legal appropriations for the 2020-21 appropriations until Excise Board approves the 2020-21 legal appropriations.
- a. General Fund: \$200,675,108
  - b. Building Fund: \$ 17,595,655
  - c. Child Nutrition Fund: \$ 10,324,552
45. Annual renewal of lawn maintenance with Flying G Landscaping (formerly Fuentes Home & Lawn Care, LLC) for 2020-2021 school year.
- a. Central MS \$12,130.73
  - b. Cimarron MS \$ 8,417.93
  - c. Frontier ES \$ 10,017.20
  - d. Sequoyah MS \$ 6,500.93
  - e. Summit MS \$14,572.55
46. Renewal of lawn maintenance with EcheLawn, LLC for 2019-2020 school year.
- a. Heartland MS \$39,598.38
  - b. Santa Fe HS \$35,620.12
47. Renewal of lawn maintenance with Landscape Enterprises for 2020-2021 school year.
- a. Cheyenne MS \$12,598.46
  - b. Heritage ES \$28,757.91
48. Renewal of School Dude Maintenance Software for 2020-21 at a cost of \$33,900.18.
49. Renewal of Trane service agreement for 2020-21 at a cost of \$15,350.00.
50. Transportation agreement with YMCA for use of bus for Summer Program 2020.
51. Purchase of System 44 Next Generation/Read180 and consumables for all middle schools at a cost of \$11,800.00 for special education teachers to be paid from 37-065 fund.
52. Contracts:
- a. Compass Edvantage – for EPS Leads Conf
  - b. UCO - eSports
  - c. Nike
53. Intention of Joint Program Agreement between Francis Tuttle Technology Center and Edmond Public Schools to participate in the Entrepreneurship Academy to be located at the Danforth campus.
54. Appointment/re-appointment of authorized representatives or agents to conduct business for the school district for 2020-2021 school year.
- a. Superintendent as authorized representative for all state and federal programs and grants. (including Title I, Title II, Title III, Title IV, Indian Education [Title VII], JOM, IDEA [Federal Flow Through; Preschool], Carl Perkins, ROTC, Voc Rehab, JTPA, Child Nutrition)
  - b. Lori Smith, Jeanise Wynn and Jennifer Harraman as purchasing agents
  - c. Dan Lindsey as authorized representative for Child Nutrition
  - d. Judy Pendergraft as Clerk of the Board and Minute Clerk

- e. Claire Leasau as Deputy Clerk of the Board
- f. Jennifer Harraman as Encumbrance Clerk
- g. Lori Smith as District Treasurer w/Oath of Office
- h. Jeanise Wynn as Assistant Treasurer w/Oath of Office
- i. Lori Smith and Jeanise Wynn as authorized representatives to invest General Fund, Building Fund, Child Nutrition Fund, Bond Funds, Sinking Fund and school activity funds
- j. Randy Decker Title IX
- k. Superintendent to represent the board in property purchase and sales and act as signator for district in property matters
- l. Superintendent to approve or deny Open Transfers entering and leaving the school district

55. Declared district supplies, furniture, books and equipment as surplus and authorize administration to dispose of accordingly.

56. Declared technology furniture and equipment as surplus and authorize administration to dispose of accordingly.

57. Change Orders:

- a. \$42,338.99 *deduct*; AC Owen; Central MS Stem/Gym Shelter
- b. \$4,021.56 *deduct*; Pillar Contracting; Cimarron MS Shelter

Motion by Duncan and seconded by Exline to approve purchase of 800 Chromebooks from Insight at a cost of \$262,699 (\$327/each plus \$1,099 shipping) to be paid from CARES Act funding. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve purchase of PPE (Personal Protective Equipment) items from Home Depot Pro (Omnia Contract #17-21) to include electrostatic backpacks and gloves. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve amendment to Jani-King and Southwest Cleaning Services contracts. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes. (Amendment: Subject to approval and/or additional language by school attorney to protect district during the pandemic.)

Motion by Underwood and seconded by Duncan to approve renewal of custodial services with Jani-King for 2020-2021 school year as amended.

a. Central MS	\$244,070.88	e. Summit MS	\$142,552.56
b. Cheyenne MS	\$129,918.48	f. Memorial HS	\$439,519.24
c. Cimarron MS	\$139,042.92	g. North HS	\$439,289.40
d. Heartland MS	\$167,240.16	h. Santa Fe HS	\$435,437.46

Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Underwood and seconded by Duncan to approve renewal of custodial services with Southwest Cleaning Services for Sequoyah MS for 2019-2020 school year in the amount of \$188,260.82 as amended. Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to convene in executive session to discuss (1) employment, hiring, appointment, promotion, and resignation/retirement/termination of individual salaried employees including those set out on Schedules A and B and waivers; (2) recommendation for Memorial HS assistant principal; (3) purchase, sale or appraisal of real property; and (4)



confidential conversations with the board's attorney concerning a pending claim, investigation or litigation where disclosure of information would violate confidentiality requirements of state or federal law all pursuant to Okla. Stat. Tit. 25 § 307 (B)(1); (B)(2); (B)(3); (B)(4); (B)(7). Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

The Board convened in executive session at 6:37 p.m.

President Kuhlman acknowledged the Boards return to open session at 8:05 p.m.

Statement of executive session minutes by President Kuhlman: In executive session we only discussed the items listed on the agenda, nothing else was discussed and no votes were taken.

Motion by Benson and seconded by Exline to approve proposed certified personnel actions listed on Schedule A. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve proposed support personnel actions listed on Schedule B. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve recommendation of Jasmine Toliver for Memorial HS assistant principal. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Duncan to approve statutory waiver request for Eric Dabney. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Exline to approve statutory waiver request for Sarah Shackford. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes.

There was no New Business (This item is reserved to consider and vote on any business matters that were not known about NOR could be foreseen at the time the agenda was posted.)

Motion by Exline and seconded by Duncan to Adjourn. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

The meeting adjourned at 8:07 p.m.

LEE ANN KUHLMAN  
PRESIDENT OF BOARD

JUDY PENDERGRAFT  
CLERK OF BOARD

The agenda was posted at the Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma on May 28, 2020, at 4:00 p.m., in accordance with the Open Meeting Law and notice of this regular meeting was given to the Oklahoma County Clerk and Logan County Clerk, prior to December 15, 2019.

Judy Pendergraft,  
Board Clerk and Minute Clerk

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 20 - 20 21 school year**

Oklahoma

COUNTY

Edmond Public Schools

SCHOOL DISTRICT

1001 W. Danforth Road

SCHOOL DISTRICT MAILING ADDRESS

Edmond

CITY

73003

ZIP CODE

Sunset Elementary

NAME OF SITE

*Karina McDaniel*

PRINCIPAL SIGNATURE\*

05/26/2020

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Mr. Brett Towne

SUPERINTENDENT NAME (PLEASE PRINT)

brett.towne@edmondschools.net

SUPERINTENDENT E-MAIL ADDRESS

*B. Towne*

SUPERINTENDENT SIGNATURE\*

6/2/2020

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting of \_\_\_\_\_, 20 20

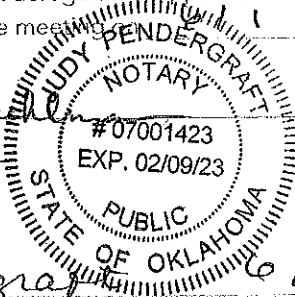
*Lee Ann Hinkle*

BOARD PRESIDENT SIGNATURE

NOTARY SEAL →

*Judy Pendergraft*

NOTARY



6/1/2020

DATE

2/9/2023

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**



One Year Only



Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

5 of 5

**ENROLLMENT**

☐ High School

☐ Jr./Middle High

☒ Elementary

25619 District Total

7-13-2020

DATE RECEIVED

70 O.S. 3-120

OAC

Library media  
Specialist

NAME OF WAIVER

A. Reason for the waiver/deregulation request (be specific).

Sunset Elementary had a Media Specialist position open for the 2019-2020 school year. After many interviews, Sarah Shackford was the best candidate for our position. Ms. Shackford has one more year of study at East Central University in the Library Media in Education field and she will graduate in May, 2021.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Ms. Sarah Shackford will provide needed supports to students as she visits classrooms, and as classes circulate through the library. She will teach them about library resources that are available to support thier learning now and in their future educational endeavors.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

Due to the size of our district, it is imperative that we secure a full time librarian for our site. We have many diverse needs and she can help support them in a variety of ways that can have a positive impact on student performance.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.  
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

A transcript is attached as well as a letter from Ms. Shackford documenting her enrollment and expected graduation day of May, 2021.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

I do not foresee an financial impact to the district.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Ms. Shackford will be evaluated based on the District's TLE Evaluation Instrument.

**Sarah Shackford**

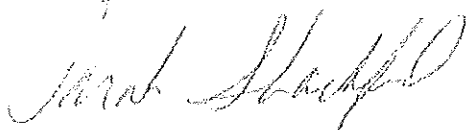
18312 Salvador Rd  
Edmond, OK 73012  
(405) 229-4284  
sarah.shackford@edmondschools.net

20th May 2020

To Whom it May Concern,

My name is Sarah Shackford. I was board approved for the 2019-2020 school year to serve as Sunset Elementary School's Library Media Specialist. My intent is to continue my role for the 2020-2021 school year as I finish my Masters of Library Science degree from East Central University. I have a projected graduation date of May 2021. I do hold a current teaching certificate from the State of Oklahoma. Please let me know if you have any further questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sarah Shackford".

**Sarah Shackford**

\*\*\*\*\*  
/tmp/transhtstat  
\*\*\*\*\*

East Central University  
Unofficial Transcript

Page 1 of 1

Name: Sarah Ann Shackford  
18312 Salvador Rd  
Edmond, OK 73012-7600  
UNITED STATES

Student ID: 250946  
Date of Birth: 03/03/82  
Soc Sec #: XXX-XX-0609

Class: Graduate

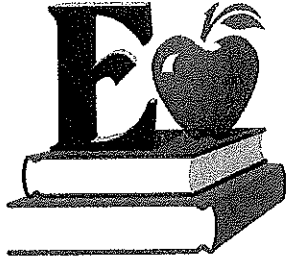
OKLAHOMA CITY UNIVERSITY OKC OK  
Degree: BACH OF ARTS  
Awarded: 05/10/03  
Major(s):

----- Summer Term 2019 -----  
EDUC 5113 TECHNIQUES OF RESEARCH 3.00 A  
LIBSC 5113 SCHOOL LIBRARY ADMIN I 3.00 A  
  
quality pass points gpa earn  
Sess: 6.00 0.00 24.00 4.00 6.00  
Grad/Retn: 6.00 0.00 24.00 4.00 6.00

----- Fall Term 2019 -----  
LIBSC 5923 YOUNG ADULT LITERATURE 3.00 A  
  
quality pass points gpa earn  
Sess: 3.00 0.00 12.00 4.00 3.00  
Grad/Retn: 9.00 0.00 36.00 4.00 9.00

----- Spring Term 2020 -----  
LIBSC 5233 REFERENCE MATERIALS 3.00 A  
LIBSC 5353 LITERACY IN THE MEDIA CENTER 3.00 A  
  
quality pass points gpa earn  
Sess: 6.00 0.00 24.00 4.00 6.00  
Grad/Retn: 15.00 0.00 60.00 4.00 15.00

----- Summer Term 2020 -----  
EDLE3 5913 ADVANCED CHILDREN'S LIT 3.00 IP  
LIBSC 5973 CURRICULUM & THE MEDIA CNT 3.00 IP  
  
quality pass points gpa earn  
Sess: 0.00 0.00 0.00 0.00 0.00  
Grad/Retn: 15.00 0.00 60.00 4.00 15.00  
  
quality pass points gpa earn  
Cum: 15.00 0.00 60.00 4.00 15.00  
ECU Retn: 15.00 0.00 60.00 4.00 15.00



# **EDMOND PUBLIC SCHOOLS**

*Empowering all students to succeed in a changing society*

July 8, 2020

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

**TO WHOM IT MAY CONCERN:**

Please accept this letter as an indication of the Edmond Public School's intention to petition the Oklahoma State Board of Education for a statutory waiver for Sarah Shackford. (70 O.S. § 3-126) She is in her second year as Media Specialist at Sunset Elementary School. The Edmond Board of Education approved the second waiver request at the June 1, 2020 Board Meeting. A copy of the minutes is attached.

Sarah is enrolled at East Central University and is expected to receive her Master's in May of 2021.

Thank you for considering the waiver request.

Sincerely,

Bret Towne  
Superintendent

BT/jp

attachments

REGULAR MEETING  
EDMOND BOARD OF EDUCATION  
**June 1, 2020**

The Edmond Board of Education of Independent School District Number 12 of Oklahoma County, Oklahoma, met in a special videoconferencing meeting on Monday, June 1, 2020 at 6:00 p.m. with board members (Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson) teleconferencing, and Bret Towne, Superintendent of Schools and Judy Pendergraft, Board Clerk, present on site at Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma.

Members present via teleconferencing: Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson.

Others present: Bret Towne, Angela Grunewald, Debbie Bendick, Randy Decker, Lori Smith, Cara Jernigan, Rich Anderson, Nancy Goosen, Justin Coffelt, Susan Parks-Schlepp, Tony Rose, Jason Hayes, Shawn Ingle and Judy Pendergraft.

The meeting was called to order by President Kuhlman. Kuhlman-Present, Duncan-Present, Exline-Present, Underwood-Present, Benson-Present.

The Flag Salute was led by Mr. Towne and a Moment of Silence followed.

Motion by Benson and seconded by Duncan to approve the agenda as amended. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes. (Agenda was amended: Item #51 changed to General Fund Special Ed; #59 (3) was removed from executive session.

Cara O'Daniel was a no-show for public participation. No one else signed up to speak.

Comments by Supt. Towne included a big thank you to the partnering pastors and churches for their help in feeding the students prior to the district/child nutrition getting the food program set up during the Covid-19 and for their continued help and support.

Motion by Duncan and seconded by Underwood to approve a Resolution authorizing the sale of a portion (\$20,000,000.00) of the District's General Obligation Bonds approved by the voters on February 12, 2019 and setting forth the following items:

- a. Fixing the amount of bonds to mature each year
- b. Fixing the time and place the bonds are to be sold (July 9, 2020)
- c. Authorizing the Clerk to give notice of said sale as required by law

Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to award bids for CM contracts for the construction of Heartland MS classroom addition. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Exline to approve change to 20-21 District Calendar. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes. (Change in calendar: Teachers will report 2 days earlier for PD and the October and February PD days will now be non-contract days.)



Motion by Duncan and seconded by Exline to approve the 2021 Board meeting dates. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve the consent agenda with the exception of items #14, #16, #43 and #44. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Consent approved:

8. Minutes of the May 2020 regular and/or special meetings.
9. Encumbrances #20004722 - #20005013.
10. Financial Reports for month ending April 30, 2020.
11. Proposal for Tennis Center shades by Superior Recreational Products (BuyBoard contract) in the amount of \$131,954.00.
12. Bid for auditorium stage lights to Titan Audio Visual in the amount of \$470,345.74.
13. Bid for musical instruments.
  - a. Band:

Alamo Music	\$ 960.08
Edmond Music	\$62,343.90
Palen Music	\$ 285.00
Washington Music	\$ 1,782.50
  - b. Orchestra:

Edmond Music	\$26,988.00
Inter-City Violin Studios	\$ 6,605.92
15. Purchase of 200 i-Pads from Apple at educational pricing at a cost of \$78,800 (\$394/ea) to be paid from CARES Act funding.
17. Annual bids for Child Nutrition for 2020-21:
  - a. Milk – Hiland
  - b. Bread – Flowers Baking Co
  - c. Produce – Vinyard Fruit & Vegetable Co
  - d. Frozen Desserts – Klement Distribution & Freckles Frozen Custard
  - e. Ala carte Pizza – CiCi's
18. Renewal of Child Nutrition equipment maintenance and repair contract with Absolute Restaurant Service for 2020-21 school year.
19. Copy paper bid for 2020-21 school year to Clampitt Paper Company for print shop and district-wide paper.
20. Bid for district toner cartridges for the 2020-2021 school year to Buy on Purpose.
21. Fuel bid for 2020-2021 FY to Ozark Mtg Energy.
22. Renewal of Dr. Scott Singleton for 2020-21, not to exceed \$21,000, to provide specialized services relating to the provision of special education for students identified by IDEA.

23. Renewal of Equal Access Interpreting agreement to provide sign language interpreting/transliteration services on an as-required basis for the 2020-2021 school year to be paid from IDEA Federal Funds.
24. Renewal of contract with Oklahoma Hearing Solutions, LL, DBA: Fine Hearing Care to provide audiology/hearing evaluations and repair of hearing aids for 2020-2021 school year not to exceed \$10,000 to be paid from IDEA Federal Funds.
25. Renewal of KACE (desktop management and imaging) in the amount of \$26,476 for 20-21 school year.
26. Renewal of annual Palo Alto Firewall in the amount of \$33,169.94 to be paid from Technology bond funds.
27. AppAnnual renewal of software support and maintenance agreement for Mizuni Software for 2020-2021 at a cost of \$64,300.00 to be paid from Technology Bond Funds.
28. Annual Renewal of APEX Online Learning System software and maintenance in the amount of \$45,000.00 for 2020-2021 to be paid from Technology Bond Funds/site funds.
29. Annual renewal of software support and maintenance agreement for the Weidenhammer ALIO software for 2020-21 at a cost of \$58,967.28 to be paid from Tech Bond Funds.
30. Annual renewal of School Messenger Parent Communication maintenance and support in the amount of \$53,599.85 for 2020-21 to be paid from Tech Bond Funds.
31. Renewal of software/maintenance agreement for Infinite Campus for 2020-2021 at a cost of \$270,244.55 to be paid from Technology Bond Funds.
32. Annual renewal of Aruba Wireless hardware and software support for 2020-21 in the amount of \$55,230.00.
33. Annual Renewal of Follet Destiny software for 2020-21 in the amount of \$46,337.09.
34. Gaggle's E-mail and Document Monitoring Service for 2020-21 in the amount of \$63,600.00.
35. Annual renewal of Sophos Anti-Virus from TwoTrees for 2020-21 in the amount of \$21,933.00 to be paid from Technology Bond Funds.
36. Annual renewal of the EduSkills contract for 20-21 school year in the amount of \$49,050.00 to support English learners
37. Annual renewal of Language Tree license in the amount of \$5,500.00 for EL students
38. Renewal of 400 Imagine Learner licenses in the amount of \$45,000.00 for EL students.
39. TalentEd Recruit & Hire, Perform and Records software with Power School at a total cost of \$68,802.89.

40. Frontline for absence and substitute management in the amount of \$12,393.74.
41. Renewal of aimswebPlus licenses for 2020-21:
- Elementary - \$75,725.00
  - Middle School - \$41,600.00
42. Resolution to set up 100% of 2019-20 legal appropriations for the 2020-21 appropriations until Excise Board approves the 2020-21 legal appropriations.
- General Fund: \$200,675,108
  - Building Fund: \$ 17,595,655
  - Child Nutrition Fund: \$ 10,324,552
45. Annual renewal of lawn maintenance with Flying G Landscaping (formerly Fuentes Home & Lawn Care, LLC) for 2020-2021 school year.
- |                |              |                |             |
|----------------|--------------|----------------|-------------|
| a. Central MS  | \$12,130.73  | d. Sequoyah MS | \$ 6,500.93 |
| b. Cimarron MS | \$ 8,417.93  | e. Summit MS   | \$14,572.55 |
| c. Frontier ES | \$ 10,017.20 |                |             |
46. Renewal of lawn maintenance with EcheLawn, LLC for 2019-2020 school year.
- Heartland MS \$39,598.38
  - Santa Fe HS \$35,620.12
47. Renewal of lawn maintenance with Landscape Enterprises for 2020-2021 school year.
- Cheyenne MS \$12,598.46
  - Heritage ES \$28,757.91
48. Renewal of School Dude Maintenance Software for 2020-21 at a cost of \$33,900.18.
49. Renewal of Trane service agreement for 2020-21 at a cost of \$15,350.00.
50. Transportation agreement with YMCA for use of bus for Summer Program 2020.
51. Purchase of System 44 Next Generation/Read180 and consumables for all middle schools at a cost of \$11,800.00 for special education teachers to be paid from 37-065 fund.
52. Contracts:
- Compass Edvantage – for EPS Leads Conf
  - UCO - eSports
  - Nike
53. Intention of Joint Program Agreement between Francis Tuttle Technology Center and Edmond Public Schools to participate in the Entrepreneurship Academy to be located at the Danforth campus.
54. Appointment/re-appointment of authorized representatives or agents to conduct business for the school district for 2020-2021 school year.
- Superintendent as authorized representative for all state and federal programs and grants. (including Title I, Title II, Title III, Title IV, Indian Education [Title VII], JOM, IDEA [Federal Flow Through; Preschool], Carl Perkins, ROTC, Voc Rehab, JTPA, Child Nutrition)
  - Lori Smith, Jeanise Wynn and Jennifer Harraman as purchasing agents
  - Dan Lindsey as authorized representative for Child Nutrition
  - Judy Pendergraft as Clerk of the Board and Minute Clerk

- e. Claire Leasau as Deputy Clerk of the Board
- f. Jennifer Harraman as Encumbrance Clerk
- g. Lori Smith as District Treasurer w/Oath of Office
- h. Jeanise Wynn as Assistant Treasurer w/Oath of Office
- i. Lori Smith and Jeanise Wynn as authorized representatives to invest General Fund, Building Fund, Child Nutrition Fund, Bond Funds, Sinking Fund and school activity funds
- j. Randy Decker Title IX
- k. Superintendent to represent the board in property purchase and sales and act as signator for district in property matters
- l. Superintendent to approve or deny Open Transfers entering and leaving the school district

55. Declared district supplies, furniture, books and equipment as surplus and authorize administration to dispose of accordingly.

56. Declared technology furniture and equipment as surplus and authorize administration to dispose of accordingly.

57. Change Orders:

- a. \$42,338.99 *deduct*; AC Owen; Central MS Stem/Gym Shelter
- b. \$4,021.56 *deduct*; Pillar Contracting; Cimarron MS Shelter

Motion by Duncan and seconded by Exline to approve purchase of 800 Chromebooks from Insight at a cost of \$262,699 (\$327/each plus \$1,099 shipping) to be paid from CARES Act funding. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve purchase of PPE (Personal Protective Equipment) items from Home Depot Pro (Omnia Contract #17-21) to include electrostatic backpacks and gloves. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve amendment to Jani-King and Southwest Cleaning Services contracts. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes. (Amendment: Subject to approval and/or additional language by school attorney to protect district during the pandemic.)

Motion by Underwood and seconded by Duncan to approve renewal of custodial services with Jani-King for 2020-2021 school year as amended.

a. Central MS	\$244,070.88	e. Summit MS	\$142,552.56
b. Cheyenne MS	\$129,918.48	f. Memorial HS	\$439,519.24
c. Cimarron MS	\$139,042.92	g. North HS	\$439,289.40
d. Heartland MS	\$167,240.16	h. Santa Fe HS	\$435,437.46

Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Underwood and seconded by Duncan to approve renewal of custodial services with Southwest Cleaning Services for Sequoyah MS for 2019-2020 school year in the amount of \$188,260.82 as amended. Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to convene in executive session to discuss (1) employment, hiring, appointment, promotion, and resignation/retirement/termination of individual salaried employees including those set out on Schedules A and B and waivers; (2) recommendation for Memorial HS assistant principal; (3) purchase, sale or appraisal of real property; and (4)

confidential conversations with the board's attorney concerning a pending claim, investigation or litigation where disclosure of information would violate confidentiality requirements of state or federal law all pursuant to Okla. Stat. Tit. 25 § 307 (B)(1); (B)(2); (B)(3); (B)(4); (B)(7). Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

The Board convened in executive session at 6:37 p.m.

President Kuhlman acknowledged the Boards return to open session at 8:05 p.m.

Statement of executive session minutes by President Kuhlman: In executive session we only discussed the items listed on the agenda, nothing else was discussed and no votes were taken.

Motion by Benson and seconded by Exline to approve proposed certified personnel actions listed on Schedule A. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve proposed support personnel actions listed on Schedule B. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve recommendation of Jasmine Toliver for Memorial HS assistant principal. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Duncan to approve statutory waiver request for Eric Dabney. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Exline to approve statutory waiver request for Sarah Shackford. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes.

There was no New Business (This item is reserved to consider and vote on any business matters that were not known about NOR could be foreseen at the time the agenda was posted.)

Motion by Exline and seconded by Duncan to Adjourn. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

The meeting adjourned at 8:07 p.m.

LEE ANN KUHLMAN  
PRESIDENT OF BOARD

JUDY PENDERGRAFT  
CLERK OF BOARD

The agenda was posted at the Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma on May 28, 2020, at 4:00 p.m., in accordance with the Open Meeting Law and notice of this regular meeting was given to the Oklahoma County Clerk and Logan County Clerk, prior to December 15, 2019.

Judy Pendergraft,  
Board Clerk and Minute Clerk

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 \_\_\_\_\_ - 20 \_\_\_\_\_ school year**

Oklahoma  
COUNTY

OK-55-1012  
SCHOOL DISTRICT

1001 W. Danforth Road  
SCHOOL DISTRICT MAILING ADDRESS

Edmond  
CITY

73003  
ZIP CODE

Summit Middle School

NAME OF SITE

*Lisa Adams*  
PRINCIPAL SIGNATURE\*

04/28/2020  
DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Mr. Bret Towne

SUPERINTENDENT NAME (PLEASE PRINT)

SUPERINTENDENT E-MAIL ADDRESS

*B. Towne*  
SUPERINTENDENT SIGNATURE\*

5/5/2020  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 5/4, 2020

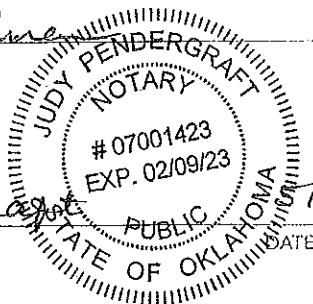
*Lee Ann Kuhlman*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Judy Pendergraft*  
NOTARY

2/9/2023

COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**



One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

5 of 5

ENROLLMENT

High School

Jr./Middle High

Elementary

District Total

DATE RECEIVED

70 O.S.

OAC

NAME OF WAIVER

*Library Media Specialist*

**A. Reason for the waiver/deregulation request (be specific).**

We are requesting the waiver to allow my teacher, Kathryn Williams, one year to complete her Library Media Specialist Certification. Mrs. Williams is half way through with the Library Media in Education program at the University of Central Oklahoma. Mrs. Williams is currently certified in Early Childhood, Elementary Education, and Mid-Level English. She previously taught English for two years and has been teaching literacy for the last six years. We are requesting the waiver for the 2020-2021 school year, so that we are in compliance with Accreditation Standards in this area.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

The proposed plan, with this waiver, is to allow Mrs. Williams to oversee the operation of the Summit Media Center for the 2020-2021 school year. In fulfilling this role, Mrs. Williams will work collaboratively with school administration and staff to develop a media center that supports curriculum, offers a wide variety of materials, provides current information by integrating new technology, allows students regular access to books, provides opportunities to work with teachers to create and present lessons, and includes a collection that is relevant and current.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The Summit Media Center plays a vital role in our school wide reading improvement plan as well as promoting students' independent reading, research skills, and integration of technology in learning. We are recommending Mrs. Williams for the Library Media position because her background experience as an English and literacy teacher has allowed her to gain the knowledge, skills, and understanding of comprehensive well-developed media center program. The trust and relationships that Mrs. Williams has established with our staff, as a teacher, will further promote the use and collective vision we have for the Summit Media Center.

**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

With the waiver, our plan is to have our literacy classes visit the library once a week for book talks and to check out independent reading material. The Summit Media Center will be open from 7:30am-3:00pm M-F for students and teachers to access materials. Each nine week, Mrs. Williams will plan with teachers from each grade level for special projects, research papers, or STEM related co-curricular activities that can be supported through the library. Summit will follow recommendations found in the Research Journal of the American Association of School Librarians.

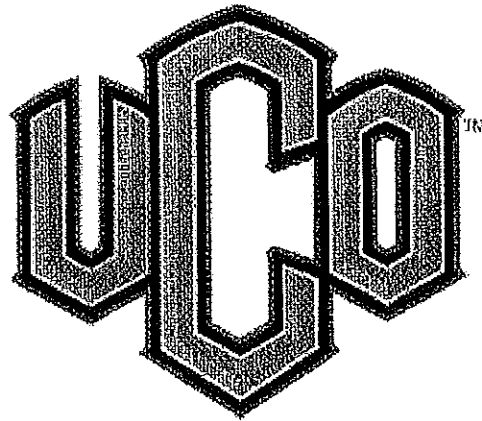
**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The financial impact to the District is neutral for the propose of this waiver.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Throughout the time of this waiver, Mrs. Williams will be evaluated on a annual basis. Mrs. William's job performance will be evaluated using the TLE for the library/ media teacher. We will use walk through data collected bi-weekly, to evaluate Mrs. Williams and provide feedback. We will also collect survey data from staff and students regarding the ease of use and impact of the library media center. Part of the survey will include collecting ideas or suggestions for materials and activities that the library media center can help support.





April 21, 2020

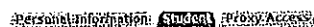
Dear Principal Adams

Kathryn Williams is currently enrolled in the Library Media in Education program at the University of Central Oklahoma. Her plan of study shows that she will graduate in spring of 2021. If you have any specific questions that I can answer, please feel free to email me.

Sincerely

*Michelle A. Robertson*

Michelle A. Robertson, MLIS, NBCT  
Coordinator/Assistant Professor  
Library Media in Education  
University of Central Oklahoma  
100 N. University  
Edmond, OK 73034  
405-974-5885



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### Concise Student Schedule

~~REDACTED~~ E84 Kathryn J. Williams  
Fall 2020

<sup>523</sup> This page lists the classes for which you are registered for the term. All of the detail information about the class is included.

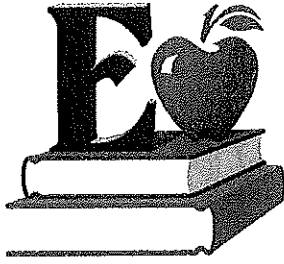
Please note: To view classes you may have waitlisted, use the "Enroll, Add, or Drop Classes" page from the Enrollment/Registration menu.

**Name:** Kathryn J. Williams  
**Classification:** 1st Year Graduate

Address: 2626 Clover Glen Dr  
Edmond, Oklahoma 73013-2642  
Oklahoma

**Level:** Graduate  
**College:** Education and Prof Studies  
**Major and Department:** Library Media Education, Adv Professional & Spec Servcs  
 Education and Prof Studies

CRRN	Course	Title	Campus	Credits	Level	Start Date	End Date	Days	Time	Location	Instructor
13873	IME 5013 0	Young Adult Library Resources	Online/Hybrid Courses	3.000	GR	Aug 17, 2020	Dec 11, 2020		TBA	World Wide Web	Ollinger
12448	IME 5453 0	Collection Management	Online/Hybrid Courses	3.000	GR	Aug 17, 2020	Dec 11, 2020		TBA	World Wide Web	Ollinger
<b>Total Credits:</b>				<b>6.000</b>							



# **EDMOND PUBLIC SCHOOLS**

*Empowering all students to succeed in a changing society*

July 8, 2020

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

**TO WHOM IT MAY CONCERN:**

Please accept this letter as an indication of the Edmond Public School's intention to petition the Oklahoma State Board of Education for a statutory waiver for Kathryn Williams. (70 O.S. § 3-126) She has been recommended for Media Specialist at Summit Middle School in the Edmond School District. The Edmond Board of Education approved the statutory waiver request for Kathryn Williams at the May 4, 2020 Board Meeting. A copy of the minutes is attached.

Kathryn is enrolled at the University of Central Oklahoma in the Library Media in Education Program. Her plan of study shows she will graduate in the spring of 2021.

Please consider this waiver request for Kathryn Williams.

Sincerely,

Bret Towne  
Superintendent

BT/jp

attachments

REGULAR MEETING  
ISD #12, OKLAHOMA COUNTY, OKLAHOMA  
EDMOND BOARD OF EDUCATION  
May 4, 2020  
6:00 P.M.

The Edmond Board of Education of Independent School District Number 12 of Oklahoma County Oklahoma, met in a special videoconferencing meeting on Monday, May 4, 2020, at 6:00 p.m. with board members (Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson) videoconferencing, and Bret Towne, Superintendent of Schools and Judy Pendergraft, Board Clerk present on site at Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma.

Members present via teleconferencing: Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson.

Others present on site: Bret Towne, Angela Grunewald, Debbie Bendick, Randy Decker, Lori Smith, Cara Jernigan, Rick Anderson, Nancy Goosen, Justin Coffelt, Susan Parks-Schlepp, Jason Ferguson, Kenny Chamlee, Wade Moseley, Brent Young, Garrett Henson, Liz Rogers, Shawn Ingle and Judy Pendergraft.

The meeting was called to order by President Kuhlman. Kuhlman-Present, Duncan-Present, Exline-Present, Underwood-Present, Benson-Present.

Superintendent Towne led in the Flag Salute which was followed with a Moment of Silence.

Motion by Duncan and seconded by Benson to approve the amended Agenda. Motion carried unanimously. Duncan-Yes, Benson-Yes, Exline-Yes, Underwood-Yes, Kuhlman-Yes. (The 5-Year Technology Plan was removed from agenda to a later date.)

The following were recognized:

- a. Military Service Appointments:
  - North: Olivia Castilla – U.S. Naval Academy
- b. Explora Vision – John Ross ES
- c. Retirees

There was no Public Participation.

Comments by Mr. Towne included – Still unique times for everyone; this is Teacher Appreciation Week, PTOs and PTAs are planning special “appreciations” across the district; sent out calls across the district to face masks donations – over 500 have been donated which included Dorothy Lynn and Edmond Quilt Guild and anonymous donors to be distributed to maintenance, custodial, etc; Staff and EPS Foundation delivered graduation signs to all of our seniors – Foundation agreed to provide \$5,000 toward the signs, over \$7,000 has been raised toward this project; continuing to plan for graduation and ordinances for OKC and Edmond; reminded parents to continue to monitor the website for updates.

The 5-Year Technology Plan Presentation was removed from the agenda to be presented at a later date.

Motion by Underwood and seconded by Exline to approve the revised sub contractor bids for Edmond Santa Fe HS remodeling. Motion carried unanimously. Underwood-Yes, Exline-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve final plans for Heartland MS new addition and authorize bidding process. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood, Exline-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Duncan to approve preliminary plans for Summit MS. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve preliminary plans for Cheyenne MS. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to table approval of revision to Policy #4250 to a late board meeting. (Sports-Related Concussion Management) Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to adopt Policy #5730 on second reading. (Audio & Video) Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood-Yes to approve purchase of 10 buses from Ross Transportation in the amount of \$958,430.00 (\$95,843/ea). Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Underwood and seconded by Duncan to approve adoption of Social Studies textbooks as presented. Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve consent agenda with exception of items #16, #20c and #44b. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Consent approved:

15. Minutes of the April 6, 2020 regular meeting.

17. Financial Reports for month ending March 31, 2020.

18. 10¢ meal price increase for 2020-2021.

19. Renewal of Mary E. Johnson & Associates for 2019-20 auditing services and preparation of 2020-21 Estimates of Needs.

20. Football equipment bid/s for HS and MS.

- |                   |             |
|-------------------|-------------|
| a. <u>BSN</u>     | \$42,342.43 |
| b. <u>Gorfam</u>  | \$ 6.78     |
| d. <u>Riddell</u> | \$ 440.46   |

21. Annual technology equipment bids.

- |                                    |                      |             |
|------------------------------------|----------------------|-------------|
| a. HP ProDesk 600 G5 SFF           | <u>Office Depot</u>  | \$659.79/ea |
| b. HP ProDesk 600 G5 Microtower    | <u>Office Depot</u>  | \$655.31/ea |
| c. HP ProBook 440 G7 Laptop Comp   | <u>Office Depot</u>  | \$731.34/ea |
| d. HP USB-C Dock G5 Laptop Docking | <u>Office Depot</u>  | \$121.01/ea |
| e. NEC Wall-Mount Projector        | <u>Video Reality</u> | \$844.00/ea |

- f. Epson PowerLite Ceiling-Mount Proj Video Reality \$469.00/ea
22. Award bid for purchase of 11 Aruba Ethernet Switches to RFIP in the amount of \$45,095.52.
23. State Annual Roofing Maintenance Contract for 2020-2021 with Oklahoma Roofing.
24. Bid for HVAC filters to Engineered Equipment, Inc. for 20-21.
25. Renewal: Approve renewal of insurance contract with Lincoln Financial for employee short-term and long-term disability policies and employee life insurance policy for 2020-2021.
26. Renewal of natural gas provider, CenterPointe Energy, for FY 2020-2021.
27. Bid for fire protection and maintenance for 2020-2021.
- a. Fire sprinkler - Summit Fire and Security
  - b. Kitchen hood systems - Automatic Fire Control
  - c. Extinguisher - USA Fire Extinguisher Company
28. Renewal of annual agreement with Stryker Integrated Solutions for 2020-2021 school year for alarm monitoring, inspections and repairs.
29. Renewal of Kone, Inc. for elevator service through U.S. Communities for 2020-2021.
30. Renewal of annual agreement for boiler service for 2020-2021 with Acklin Boiler, Inc.
31. Annual flooring/gym maintenance bids for 2020-2021.
- a. Flooring: Andeco Flooring & Blinds
  - b. Gym Refinishing: Thompson Floor Company
32. Renewal of OneNet Internet Service.
33. Renewal (last year of agreement) of Cox Wide Area Network Agreement.
34. Renewal of transportation agreement with Special Care for SY 2020-2021 to transport students who are residents of Edmond Public Schools to and from Special Care by bus. (Special Care pays EPS \$60 per month for each child provided transportation services.)
35. Renewal of contract agreement with MultiLingual Services to provide foreign language oral interpretation services to Edmond Public School parents for SY 2020-2021 not to exceed \$7500 to be paid from IDEA Federal Funds.
36. Renewal of contract with Edmond Family Counseling for professional youth and family counseling services to Edmond Public School special education students and their families for 2020-2021 school year not to exceed \$65,000 to be paid from IDEA Federal Funds.
37. Renewal of agreement between Edmond Public Schools Special Education Department and Edmond YMCA for use of swimming pool for 2020-2021 school year to be paid from Department (Project 062) Funds at a rate of \$50/hour.
38. Renewal of agreement between Edmond Public Schools and Genesis Project, Inc. to provide educational services for school year 2020-2021 to all eligible and qualified students placed at Genesis, a long-term residential group home. No funding will be exchanged; services only.

39. Renewal of contract with The Department of Rehabilitation Services (Transition Work Adjustment Training) for SY 2020-2021. EPS receives funds from the Department of Rehabilitation for each student in the Program.
40. Renewal of Memorandum of Understanding/Agreements between Francis Tuttle Technology Center and Edmond Public Schools for 2020-2021 school year.
  - a. Location and operation of Career Tech Programs on-site at Edmond Public Schools high school sites Memorandum of Understanding
  - b. Bioscience and Medicine Academy Joint Program Agreement
  - c. Engineering Academy Joint Program Agreement
  - d. Career Counselors Memorandum of Understanding
  - e. Computer Science Academy
  - f. Project Hope Agreement
41. Declared district technology furniture, supplies and/or equipment as surplus and authorized administration to dispose of accordingly.
42. Declared district supplies, furniture and equipment (non-technology) as surplus and authorized administration to dispose of accordingly.
43. Proposed temporary Easement for tract along the south side property line of Redbud ES.
44. Contracts:
  - a. First Christian Church – Russell Dougherty PK
  - b. Hilton Garden Inn – EPS Leads (July 28-29)
  - c. McBride Orthopedic Hospital – Athletic Trainers

Motion by Benson and seconded by Exline to approve Encumbrances #20004377 - #20004721. Motion carried unanimously. Benson-Yes, Exline-Yes, Underwood-Yes, Duncan-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve bid of Midwest Sporting in the amount of \$662.10. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to not convene in executive session to discuss (1) employment, hiring, appointment, promotion and resignation/retirement/termination of individual salaried employees for 2020-2021 and those set out on Schedules A and B and assurance of employment for support personnel listed on Schedules C, D and E; (2) recommendations for Central MS principal and assistant elementary principals; (3) recommendations for winter and spring coaches and Memorial HS Head Girls' Soccer Coach; and (4) confidential conversations with the board's attorney concerning a pending claim, investigation or litigation or any matter where disclosure of information would violate confidentiality requirements of state or federal law all pursuant to Okla. Stat. tit. 25 § 307 (B)(1); (B)(4); (B)(7). Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve proposed certified personnel actions listed on Schedule A to the agenda. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve proposed support personnel actions listed on Schedule B to the agenda. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to give assurance of employment for professional non-bargaining personnel listed on Schedule C for 2020-2021 school year. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to give assurance of employment for continuing support personnel listed on Schedule D for 2020-2021 school year. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to give assurance of employment for temporary support personnel listed on Schedule E for 2020-2021 school year. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve recommendation of Keith Pautler for Central MS principal. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve recommendation of Anissa Angier-Dunn, Amanda Lonberg, Amanda Neely and Shelby Riggs for assistant elementary principals to be assigned by the Superintendent. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve 2020-21 winter coaches and spring coaches. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve recommendation of Byron Gutierrez for Memorial HS Girls' Head Soccer Coach. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve statutory waiver request for Ally Schreck. Motion carried unanimously. Duncan-Yes, Benson-Yes, Exline-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve statutory waiver request for Kathryn Williams. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

There was no New Business (This item is reserved to consider and vote on any business matters that were not known about NOR could be foreseen at the time the agenda was posted.)

Motion by Duncan and seconded by Benson to adjourn. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

The Board adjourned at 7:16 p.m.

LEE ANN KUHLMAN  
PRESIDENT OF BOARD

JUDY PENDERGRAFT  
CLERK OF BOARD

The agenda was posted at the Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma on April 30, 2020 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Oklahoma County Clerk, prior to December 15, 2019.

Judy Pendergraft  
Board Clerk and Minute Clerk



# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 20 - 20 21 school year

Oklahoma

COUNTY

OK-55-1012

SCHOOL DISTRICT

1001 West Danforth Road

SCHOOL DISTRICT MAILING ADDRESS

Edmond

CITY

73003

ZIP CODE

Cimarron Middle School

NAME OF SITE

*[Signature]*

PRINCIPAL SIGNATURE\*

04/20/2020

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Mr. Bret Towne

SUPERINTENDENT NAME (PLEASE PRINT)

Bret.Towne@edmondschools.net

SUPERINTENDENT E-MAIL ADDRESS

*[Signature]*

SUPERINTENDENT SIGNATURE\*

5/5/2020

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on May 4, 20 20

*[Signature]*

BOARD PRESIDENT SIGNATURE\*

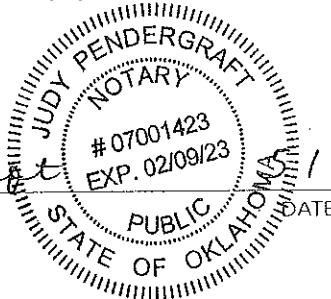
NOTARY SEAL →

*[Signature]*

NOTARY

2/9/2023

COMMISSION EXPIRATION DATE



5/14/2020

DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process \*\*

## THE WAIVER/DEREGUALTION IS REQUESTED FOR:

       One Year Only



Three Years\*

\*Please see instruction page for additional requirements for a three year request

## SDE USE ONLY

PROJECT YEARS

5 of 5

### ENROLLMENT

       High School

       Jr./Middle High

       Elementary

25619 District Total

7-13-2020

DATE RECEIVED

70 O.S. 3-126

OAC       

Library Media Specialist

NAME OF WAIVER

**A. Reason for the waiver/deregulation request (be specific).**

Requesting waiver for 70 O.S. § 3-126 - Library Media Specialist/waive certification only - teacher attending college/university to obtain Library Media Specialist certification. This is to allow Mrs. Ally (Nash) Schreck to obtain her Library Media Specialist degree and certificate while operating the Media Center. Mrs. (Nash) Schreck is a certified Mid-Level English Teacher. This will allow the district to meet Accreditation Standards in this area.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

The alternative plan, with a waiver for O.S. 70 3-126, will allow Cimarron to have a Leader, Teacher and Instructional Partner, Program Manager, and Information Specialist in the area of the Media Center. In fulfilling these roles, as the Media Specialist, she is responsible for working collaboratively with school administration and staff to develop a program that supports the curriculum; provide instructional leadership for the teaching of literacy skills; develops and maintains a media center collection rich in both print and non-print materials; and manages the Media Center as a flexible, multi-task learning environment.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

The Media Center is a core component of our reading and instructional program. The recommendation of Mrs. Ally (Nash) Schreck is because she works diligently to help students grow and learn in support of the site improvement plan. Mrs. (Nash) Schreck is excited to continue her education and meet the needs of our young men and young women.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.  
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

The alternative plan, with a waiver for O.S. 70 3-126, will have our students attending the Media Center once a week through Literacy based classes. At other times there will be facilitated classroom visits led by Mrs. Ally (Nash) Schreck. Cimarron will follow many of the recommendations found in the School Library Media Research from the Research Journal of the American Association of School Librarians.

The Media Center is generally planned to open M-F 7:30-3:00pm.

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

The financial impact to the District is neutral for the proposed waiver.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Throughout this time and the career of Ally (Nash) Schreck on an annual basis, we will use survey data regarding the "Teacher Role of the Library Media Specialist," "Instructional Partner Role of the Library Media Specialist" and "Initiation of Collaboration." Questions related to the above on a 5 point Likert Scale presently noting the surveys by Audrey Church from pp. 30-34.

Church, Audrey. 2008. "The Instructional Role of the Library Media Specialist as Perceived by Elementary School Principals." <<http://www.ala.org/aasl/slmr/volume11/church>>

**Allyson B.N. Schreck**

616 NW Eubanks Street  
Oklahoma City, OK 73118  
(405)249-5380  
Ally.Schreck@edmondschools.net

14th April 2020

**Accreditation Standards Division**

Oklahoma State Department of Education  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, OK 73105

Attn: Accreditation Standards Division

I am applying for Library Media Specialist as a teacher obtaining their LMS degree and certification.

Starting in June 2020 I will be attending Oklahoma State University pursuing a M.S. in Educational Technology-School Library Media. It is a two year program, with a planned graduation of Spring 2022.

During the Summer of 2020 I will be taking "Teaching Reading with Literature" and "Mobile Learning." "Teaching Reading with Literature" is a class required for the Library Media portion of the degree. "Mobile Learning" is considered an elective course for three of the nine required elective hours. In addition to the summer courses, I have already enrolled in one course for the Fall of 2020. I will be taking "Selection & Organization of Educational Resources." Which is another class required for the Library Media portion of the degree. All are three hour graduate level courses. ("Foundations of Educational Technology" has not opened enrollment yet for the Fall of 2020. I will be enrolled in it as well, as soon as it opens.)

Proof of enrollment is attached, as well as my current plan of study.

Sincerely,

Allyson Blair Nash Schreck



AA

studentregistrationsb.okstate.edu

[Bedrooms...](#) [GC Round...](#) [Home - Lit...](#) [Banner](#) [Student Pr...](#) [Banner](#) [Freshly Pr](#) [U.S. Educ](#) [Sample Le...](#) [Best Pre...](#) [E...](#)

Oklahoma State University



Schreck, Allyson

[Student](#) [Registration](#) - View Registration Information

## View Registration Information

[Look Up a Schedule](#)

The following classes are not officially considered complete for transcript purposes

## Learning and Teaching with Mobile Devices, Educational Technology 5783, Section 0

Term: Summer 2020	Instructional Method: Computer based/Online	Level: Graduate
CRN: 44014	Campus: Stillwater	Instructor: Asino, Tugalemi
Status: "Web Registered" 04/14/2020	Part of Term: ACS	Grade Mode: Standard Grades
Schedule Type: Lecture	Start Date: 06/08/2020	
Hours: 3	End Date: 07/02/2020	

## Selection and Organization of Informational and Educational Resources, Library Science 5113, Section 0

Term: Fall 2020	Instructional Method: Computer based/Online	Level: Graduate
CRN: 70536	Campus: Stillwater	Instructor: Stansberry, Susan
Status: "Web Registered" 04/14/2020	Part of Term: 1	Grade Mode: Standard Grades
Schedule Type: Lecture	Start Date: 08/17/2020	
Hours: 3	End Date: 12/04/2020	

## Teaching Reading with Literature, Curriculum &amp; Instruction Ed 5443, Section 0

Term: Summer 2020	Instructional Method: Computer based/Online	Level: Graduate
CRN: 43996	Campus: Stillwater	Instructor: Parsons, M Sue
Status: "Web Registered" 04/14/2020	Part of Term: A06	Grade Mode: Standard Grades
Schedule Type: Lecture	Start Date: 07/06/2020	
Hours: 3	End Date: 07/31/2020	

OKLAHOMA STATE UNIVERSITY  
GRADUATE COLLEGE PLAN OF STUDY

This plan of study has already been submitted.  
Please contact your advisor or Graduate College if you need to modify this plan of study.

**Personal Information**

CWID:	20286246	Last Name:	Schreck
First Name:	Ally	Department:	Educational Technology
Degree:	MS	Concentration:	
Major:	Educational Technology	Specialization:	
Minor:			
Degree Method:	Non-Thesis Option		
Expected Graduation Date:	Spring 2022		
Plan of Study Status:	Submitted		

**Current Committee Members**

Position	Name	Department	Approval Signature	Signature Date
Chair And Advisor	Susan L. Stansberry	Educational Studies		
Member	Katharine Neumann	Educational Studies	Katharine Neumann	14-APR-20
Member	Penny Marie Thompson	Educational Studies	Penny Thompson	14-APR-20

**Course List**

Courses ID	Courses Title	Credit Hours	Semester	Year	Institution Name
EDUC5783	LEARNING & TEACHING W/ MOBILES	3	SUMMER	2020	OKLAHOMA STATE UNIVERSITY
EDUC5443	TEACHING READING W/ LIT	3	SUMMER	2020	OKLAHOMA STATE UNIVERSITY
EDUC5203	FOUNDATIONS OF EDUCATIONAL TECH	3	FALL	2020	OKLAHOMA STATE UNIVERSITY
IBSC3113	SELECT, ORG OF INFO & FD RYS	3	FALL	2020	OKLAHOMA STATE UNIVERSITY
IBSC5613	LIB NETWORKS & DATABASES	3	SPRING	2021	OKLAHOMA STATE UNIVERSITY
EDUC5403	TECH INSDV & CRIATN CLASS	3	SPRING	2021	OKLAHOMA STATE UNIVERSITY
EDUC5303	DIGITAL GAMES SIMS IN CLASS	3	SUMMER	2021	OKLAHOMA STATE UNIVERSITY
CHFD5353	LIT FOR CHILD, ADOLF, ADULT	3	SUMMER	2021	OKLAHOMA STATE UNIVERSITY
EDUC5103	ADV COMP APPL IN FD	3	FALL	2021	OKLAHOMA STATE UNIVERSITY
EDUC5753	INTRO TO INST DESIGN	3	FALL	2021	OKLAHOMA STATE UNIVERSITY
IBSC5823	ADM SCH LIB MED & TECH	3	SPRING	2022	OKLAHOMA STATE UNIVERSITY
REMS5013	RES DESIGN & METHODOLOGY	3	SPRING	2022	OKLAHOMA STATE UNIVERSITY

**Signature**

By signing this, I confirm that I have visited to the Graduate College website: <https://research.okstate.edu/compliance-req/>, have read the information therein, including obtaining proper approval prior to the conduct of certain types of research, and have complied will comply with all applicable regulations.

Student Signature

Ally Schreck

Date

14-APR-20

**Departmental / Program Recommendation**

I certify that the above plan meets program or departmental requirements and I recommend the above advisory committee membership. I further certify that the student has completed the Responsible Conduct of Research requirements set forth in Policy and Procedures 4-0201.

Department School Head or Designee

Date

**Graduate College Approval**

Do not write below this. (Graduate College use only)

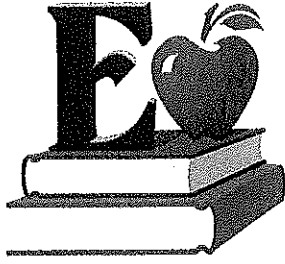
Dean of graduate college signature

Date

Date Plan received

Date Revised Plan received

Date Plan approved



# **EDMOND PUBLIC SCHOOLS**

*Empowering all students to succeed in a changing society*

July 8, 2020

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

**TO WHOM IT MAY CONCERN:**

Please accept this letter as an indication of the Edmond Public School's intention to petition the Oklahoma State Board of Education for a 3-year statutory waiver for Ally Schreck. (70 O.S. § 3-126) Ally has been recommended for Media Specialist at Cimarron Middle School in the Edmond School District. The Edmond Board of Education approved the statutory waiver request for Ally Schreck at the May 4, 2020 Board Meeting. A copy of the minutes is attached.

Ally is enrolled at Oklahoma State University pursuing a M.S. in Educational Technology-School Library Media with a planned graduation date in the Spring of 2022.

Please consider this waiver request for Ally Schreck.

Sincerely,

Bret Towne  
Superintendent

BT/jp

attachments

REGULAR MEETING  
ISD #12, OKLAHOMA COUNTY, OKLAHOMA  
EDMOND BOARD OF EDUCATION  
May 4, 2020  
6:00 P.M.

The Edmond Board of Education of Independent School District Number 12 of Oklahoma County Oklahoma, met in a special videoconferencing meeting on Monday, May 4, 2020, at 6:00 p.m. with board members (Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson) videoconferencing, and Bret Towne, Superintendent of Schools and Judy Pendergraft, Board Clerk present on site at Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma.

Members present via teleconferencing: Lee Ann Kuhlman, Kathleen Duncan, Meredith Exline, Jamie Underwood and Cynthia Benson.

Others present on site: Bret Towne, Angela Grunewald, Debbie Bendick, Randy Decker, Lori Smith, Cara Jernigan, Rick Anderson, Nancy Goosen, Justin Coffelt, Susan Parks-Schlepp, Jason Ferguson, Kenny Chamlee, Wade Moseley, Brent Young, Garrett Henson, Liz Rogers, Shawn Ingle and Judy Pendergraft.

The meeting was called to order by President Kuhlman. Kuhlman-Present, Duncan-Present, Exline-Present, Underwood-Present, Benson-Present.

Superintendent Towne led in the Flag Salute which was followed with a Moment of Silence.

Motion by Duncan and seconded by Benson to approve the amended Agenda. Motion carried unanimously. Duncan-Yes, Benson-Yes, Exline-Yes, Underwood-Yes, Kuhlman-Yes. (The 5-Year Technology Plan was removed from agenda to a later date.)

The following were recognized:

- a. Military Service Appointments:  
North: Olivia Castilla – U.S. Naval Academy
- b. Explora Vision – John Ross ES
- c. Retirees

There was no Public Participation.

Comments by Mr. Towne included – Still unique times for everyone; this is Teacher Appreciation Week, PTOs and PTAs are planning special “appreciations” across the district; sent out calls across the district to face masks donations – over 500 have been donated which included Dorothy Lynn and Edmond Quilt Guild and anonymous donors to be distributed to maintenance, custodial, etc; Staff and EPS Foundation delivered graduation signs to all of our seniors – Foundation agreed to provide \$5,000 toward the signs, over \$7,000 has been raised toward this project; continuing to plan for graduation and ordinances for OKC and Edmond; reminded parents to continue to monitor the website for updates.

The 5-Year Technology Plan Presentation was removed from the agenda to be presented at a later date.



Motion by Underwood and seconded by Exline to approve the revised sub contractor bids for Edmond Santa Fe HS remodeling. Motion carried unanimously. Underwood-Yes, Exline-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve final plans for Heartland MS new addition and authorize bidding process. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood, Exline-Yes, Kuhlman-Yes.

Motion by Benson and seconded by Duncan to approve preliminary plans for Summit MS. Motion carried unanimously. Benson-Yes, Duncan-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve preliminary plans for Cheyenne MS. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to table approval of revision to Policy #4250 to a late board meeting. (Sports-Related Concussion Management) Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to adopt Policy #5730 on second reading. (Audio & Video) Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood-Yes to approve purchase of 10 buses from Ross Transportation in the amount of \$958,430.00 (\$95,843/ea). Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Underwood and seconded by Duncan to approve adoption of Social Studies textbooks as presented. Motion carried unanimously. Underwood-Yes, Duncan-Yes, Benson-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve consent agenda with exception of items #16, #20c and #44b. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Consent approved:

15. Minutes of the April 6, 2020 regular meeting.

17. Financial Reports for month ending March 31, 2020.

18. 10¢ meal price increase for 2020-2021.

19. Renewal of Mary E. Johnson & Associates for 2019-20 auditing services and preparation of 2020-21 Estimates of Needs.

20. Football equipment bid/s for HS and MS.

a.	<u>BSN</u>	\$42,342.43
b.	<u>Gorfam</u>	\$ 6.78
d.	<u>Riddell</u>	\$ 440.46

21. Annual technology equipment bids.

a.	HP ProDesk 600 G5 SFF	<u>Office Depot</u>	\$659.79/ea
b.	HP ProDesk 600 G5 Microtower	<u>Office Depot</u>	\$655.31/ea
c.	HP ProBook 440 G7 Laptop Comp	<u>Office Depot</u>	\$731.34/ea
d.	HP USB-C Dock G5 Laptop Docking	<u>Office Depot</u>	\$121.01/ea
e.	NEC Wall-Mount Projector	<u>Video Reality</u>	\$844.00/ea

- f. Epson PowerLite Ceiling-Mount Proj Video Reality \$469.00/ea
22. Award bid for purchase of 11 Aruba Ethernet Switches to RFIP in the amount of \$45,095.52.
23. State Annual Roofing Maintenance Contract for 2020-2021 with Oklahoma Roofing.
24. Bid for HVAC filters to Engineered Equipment, Inc. for 20-21.
25. Renewal: Approve renewal of insurance contract with Lincoln Financial for employee short-term and long-term disability policies and employee life insurance policy for 2020-2021.
26. Renewal of natural gas provider, CenterPointe Energy, for FY 2020-2021.
27. Bid for fire protection and maintenance for 2020-2021.
- a. Fire sprinkler - Summit Fire and Security
  - b. Kitchen hood systems - Automatic Fire Control
  - c. Extinguisher - USA Fire Extinguisher Company
28. Renewal of annual agreement with Stryker Integrated Solutions for 2020-2021 school year for alarm monitoring, inspections and repairs.
29. Renewal of Kone, Inc. for elevator service through U.S. Communities for 2020-2021.
30. Renewal of annual agreement for boiler service for 2020-2021 with Acklin Boiler, Inc.
31. Annual flooring/gym maintenance bids for 2020-2021.
- a. Flooring: Andeco Flooring & Blinds
  - b. Gym Refinishing: Thompson Floor Company
32. Renewal of OneNet Internet Service.
33. Renewal (last year of agreement) of Cox Wide Area Network Agreement.
34. Renewal of transportation agreement with Special Care for SY 2020-2021 to transport students who are residents of Edmond Public Schools to and from Special Care by bus. (Special Care pays EPS \$60 per month for each child provided transportation services.)
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  - a. Location and operation of Career Tech Programs on-site at Edmond Public Schools high school sites Memorandum of Understanding
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  - c. Engineering Academy Joint Program Agreement
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  - a. First Christian Church – Russell Dougherty PK
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Motion by Duncan and seconded by Benson to not convene in executive session to discuss (1) employment, hiring, appointment, promotion and resignation/retirement/termination of individual salaried employees for 2020-2021 and those set out on Schedules A and B and assurance of employment for support personnel listed on Schedules C, D and E; (2) recommendations for Central MS principal and assistant elementary principals; (3) recommendations for winter and spring coaches and Memorial HS Head Girls' Soccer Coach; and (4) confidential conversations with the board's attorney concerning a pending claim, investigation or litigation or any matter where disclosure of information would violate confidentiality requirements of state or federal law all pursuant to Okla. Stat. tit. 25 § 307 (B)(1); (B)(4); (B)(7). Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve proposed certified personnel actions listed on Schedule A to the agenda. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve proposed support personnel actions listed on Schedule B to the agenda. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to give assurance of employment for professional non-bargaining personnel listed on Schedule C for 2020-2021 school year. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to give assurance of employment for continuing support personnel listed on Schedule D for 2020-2021 school year. Motion carried unanimously. Exline-Yes, Duncan-Yes, Benson, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to give assurance of employment for temporary support personnel listed on Schedule E for 2020-2021 school year. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve recommendation of Keith Pautler for Central MS principal. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve recommendation of Anissa Angier-Dunn, Amanda Lonberg, Amanda Neely and Shelby Riggs for assistant elementary principals to be assigned by the Superintendent. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Underwood to approve 2020-21 winter coaches and spring coaches. Motion carried unanimously. Exline-Yes, Underwood-Yes, Duncan-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Underwood to approve recommendation of Byron Gutierrez for Memorial HS Girls' Head Soccer Coach. Motion carried unanimously. Duncan-Yes, Underwood-Yes, Exline-Yes, Benson-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Benson to approve statutory waiver request for Ally Schreck. Motion carried unanimously. Duncan-Yes, Benson-Yes, Exline-Yes, Underwood-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve statutory waiver request for Kathryn Williams. Motion carried unanimously. Duncan-Yes, Exline-Yes, Underwood-Yes, Benson-Yes, Kuhlman-Yes.

There was no New Business (This item is reserved to consider and vote on any business matters that were not known about NOR could be foreseen at the time the agenda was posted.)

Motion by Duncan and seconded by Benson to adjourn. Motion carried unanimously. Duncan-Yes, Benson-Yes, Underwood-Yes, Exline-Yes, Kuhlman-Yes.

The Board adjourned at 7:16 p.m.

LEE ANN KUHLMAN  
PRESIDENT OF BOARD

JUDY PENDERGRAFT  
CLERK OF BOARD

The agenda was posted at the Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma on April 30, 2020 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Oklahoma County Clerk, prior to December 15, 2019.

Judy Pendergraft  
Board Clerk and Minute Clerk

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
for 20 20 – 20 21 school year

OKLAHOMA

COUNTY

EDMOND PUBLIC SCHOOLS

SCHOOL DISTRICT

1001 W. DANFORTH

SCHOOL DISTRICT MAILING ADDRESS

EDMOND

CITY

73003

ZIP CODE

CENTENNIAL ELEMENTARY

NAME OF SITE

Jessie Miller  
PRINCIPAL SIGNATURE\*

02/13/2020

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Bret Towne

SUPERINTENDENT NAME (PLEASE PRINT)

SUPERINTENDENT E-MAIL ADDRESS

Bryson

SUPERINTENDENT SIGNATURE\*

3/3/2020

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on March 2, 2020

Lee Ann K...  
BOARD PRESIDENT SIGNATURE

NOTARY SEAL →

Debra Pen...  
NOTARY

2/9/2023

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

5 of 5

**ENROLLMENT**

High School

Jr./Middle High

Elementary

25419 District Total

7-13-2020

DATE RECEIVED

70 O.S. 3-126

OAC

Library media  
NAME OF WAIVER Specialist

**A. Reason for the waiver/deregulation request (be specific).**

Due to the shortage of Media Specialists applicants, Tabitha Still is the most qualified for this position! She is currently a media specialists in Norman Public Schools. Her references are outstanding, and she is a good "fit" for Centennial Elementary. We feel very fortunate to find someone as qualified as Tabitha to be our new library media specialist!

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Because of Mrs. Still's qualifications, students will benefit both emotionally and academically. Tabitha feels the media center should be the hub of the school.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

There should be no negative educational impact on Centennial or any other schools within the District by hiring Tabitha Still.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.  
A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

There should be no financial impact to Edmond Public Schools other than to pay a certified media specialist's salary.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Mrs. Still will be evaluated equivalent to all certified teachers within the District.

Good afternoon,

I am currently enrolled at OU for my Masters in Library Sciences with an anticipated graduation date of Dec of 2021.

Currently I am taking for 6 hours for Spring 2020 and 6 hours for Summer 2020.

Thank You,

Tabitha Still



University of Oklahoma - PROD

Still, Tabitha Spring 2020 Schedule

Classification: Graduate Level: Graduate  
College: College of Arts and Sciences Major: Library Information Studies  
Department:Library and Info Studies

Title	Course Details	Credit Hours	CRN	Meeting Times
Information Literacy and Instruction	LIS 5503 995	3.0	39997	01/13/2020 - 05/08/2020 Norman - Main Campus, Online Course Smith-Edwards, Beverly
Information Sources and Services	LIS 5513 995	3.0	40006	01/13/2020 - 05/08/2020 Norman - Main Campus, Online Course Antell, Karen

Total Hours | Registered: 6 | Billing: 6 | CEU: 0

This is a general view of your term schedule. Download your schedule for a weekly view.

## University of Oklahoma - PROD

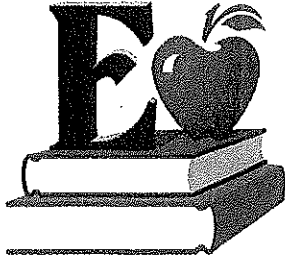
### Still, Tabitha Summer 2020 Schedule

Classification: Graduate Level: Graduate  
College: College of Arts and Sciences Major: Library Information Studies  
Department: Library and Info Studies

Title	Course Details	Credit Hours	CRN	Meeting Times
Information Resources and Services for Young Adults	LIS 5193 995	3.0	23331	06/08/2020 - 07/30/2020 Norman - Main Campus, Online Course Smith-Edwards, Beverly
School Library Administration	LIS 5283 995	3.0	19851	06/08/2020 - 07/30/2020 Norman - Main Campus, Online Course Smith-Edwards, Beverly

Total Hours | Registered: 6 | Billing: 6 | CEU: 0

This is a general view of your term schedule. Download your schedule for a weekly view.



# **EDMOND PUBLIC SCHOOLS**

*Empowering all students to succeed in a changing society*

July 8, 2020

Oklahoma State Board of Education  
Accreditation Division  
2500 N. Lincoln Boulevard  
Oklahoma City, OK 73105

**TO WHOM IT MAY CONCERN:**

Please accept this letter as an indication of the Edmond Public School's intention to petition the Oklahoma State Board of Education for a statutory waiver for Tabitha Still..(70 O.S. § 3-126) Tabitha was a Media Specialist in Norman Public Schools, but is being recommended for Media Specialist at Centennial Elementary School in the Edmond School District. The Edmond Board of Education approved the statutory waiver request at the March 2, 2020 Board Meeting. A copy of the minutes is attached.

Tabitha is enrolled at Oklahoma University and is expected to receive her Master's in Library Sciences in December of 2021.

Thank you for considering this waiver request.

Sincerely,

Bret Towne  
Superintendent

BT/jp

attachments

REGULAR MEETING  
EDMOND BOARD OF EDUCATION  
March 2, 2020

The Edmond Board of Education of Independent School District Number 12 of Oklahoma County Oklahoma, met in regular session Monday, March 2, 2020, at 6:00 p.m. at Edmond Public Schools Administration Center, 1001 West Danforth, Edmond, Oklahoma.

Members present: Lee Ann Kuhlman, Kathleen Duncan and Meredith Exline.

Members absent: Cynthia Benson and Jamie Underwood.

Others present: Bret Towne, Angela Grunewald, Debbie Bendick, Randy Decker, Lori Smith, Rich Anderson, Nancy Goosen, Justin Coffelt, Susan Parks-Schlepp, Mark Andrus, Dan Lindsay, Mike Nunley, Jason Ferguson, Amanda Genzer, Mike Johnston, Jason Hayes, Tony Rose, Debreon Davis, Jeff Nemcok, James Keeton, Gabe Schmidt, Emily Steele, Cara Jernigan, Tom Higdon, Nicole Marler, Dayna Hamilton, Cathey Bugg, Christa Ellis, Michele Miller, Penny Dilg, Evan Dargen, Crystal Smith, Kartina McDaniel, Kimberly Frank, Jessele Miller, Jamila Crawford, Tracy Rich, Beth Kanaly, Chelsea Foo, Dawn Cash, Julie Renner, Robin Laasch, Michael Laasch, Sylvan Gordon, Kevin Williams, Sheila Stinnett, Patty Miller, recognitions and parents, and Judy Pendergraft.

The meeting was called to order by President Lee Ann Kuhlman. Kuhlman-Present, Duncan-Present, Underwood-Absent, Benson-Absent, Exline-Present.

Flag Presentation was by Centennial ES and was followed with a moment of silence,

Motion by Duncan and seconded by Exline to approve the Agenda. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Comments by Superintendent Towne included: Site support employees of the year recognition; Celebration of Excellence on March 5; Read Across America; dyslexia advocating and identifying/training; and corona virus preparedness;

The following were recognized:

- a. Academic All-Staters
  - Memorial:** Kevin Zhang
  - North:** Christopher Sipols
  - Santa Fe:** Fiza Sheikh, Lauren Smith
- b. Presidential Scholar Candidates
  - North:** Alisha Arshad, Carson Confer, Logan Hutchens, Emily Murphy, Carolyn Sutliff
  - Santa Fe:** Rakin Hussain, Fiza Sheikh, Jessica White, Joshua Zhu
  - Memorial:** Katherine Adkins, William Hartman, Keegan Leibrock, Piper Turner, Liberty Walton, Oliver Wu, Kevin Zhang
- c. Perfect ACT Score
  - Memorial:** Celina Zhao
  - North:** Abhishek Chataut
  - Santa Fe:** William Lawrence
- d. Support Employees of the Year (Sites and Departments)

Dawn Cash, district art teacher, spoke on Youth Art Month.

Rich Anderson presented a Technology Report to the Board.

Motion by Duncan and seconded by Exline to award bid to Oklahoma Roofing in the amount of \$550,062.00 for Cimarron MS re-roofing. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to award bid to Innovative Mechanical in the amount of \$929,000.00 for Angie Debo ES HVAC. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to award bid for electrical improvements at Central MS to Patco Electrical in the amount of \$186,500.00. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve L5 as Construction Manager for Heartland MS addition. Motion carried unanimously. Exline-Yes, Duncan-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve Jenco as Construction Manager for North HS and Santa Fe HS summer renovations. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve final plans and authorize bidding for Santa Fe HS remodeling. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve final plans and authorize bidding for North HS remodeling.

Motion by Exline and seconded by Duncan to approve The Stacy Group as architect for North HS, Santa Fe HS and Memorial HS auditorium renovations. Motion carried unanimously. Exline-Yes, Duncan-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve 1<sup>st</sup> reading of Policy #5730. (Audio & Video Policy) Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve single revision of Policy #4850. (Transfers – Intra-District Student) Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve consent agenda with exception of items #20, #25c, #25d and #29. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

#### CONSENT APPROVED

17. Minutes of the February 3, 2020, regular meeting.

18. Encumbrances #20003695 - #20004128.

19. Financial Reports for month ending January 31, 2020.

21. Renewal of contract and Second Amendment Agreement with US Foods as prime vendor for Child Nutrition for 2020-2021 school year.

22. Summer school dates.
23. Membership for certified negotiating team.
24. Membership for support negotiating team.
25. Contracts:
  - a. 1<sup>st</sup> Baptist Church – Cimarron Graduation
  - b. Running Wild Catering – Edmond North HS Prom – April 25
26. Easement for water line between Acts 2 Church and Edmond Public Schools.
27. Declared district supplies, furniture and equipment (non-technology) as surplus and authorize administration to dispose of accordingly.
28. Declared district technology supplies, furniture and equipment as surplus and authorize administration to dispose of accordingly/

Motion by Duncan and seconded by Exline to award Access Control Project-Phase 2 to S2 Solutions (single source) in the amount of \$280,071.00. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Exline and seconded by Duncan to approve the following contracts. Motion carried unanimously. Exline-Yes, Duncan-Yes, Kuhlman-Yes.

Kim Strobel – EPS Leads Speaker – July 28 & 29

Kim Campbell – EPS Leads Speaker – July 28 & 29

Motion by Duncan and seconded by Exline to approve change orders.

- a. \$18,995.97; AC Owen; Central Stem/Gym Shelter
- b. \$12,350.00; Pillar Contracting; Cimarron MS Shelter
- c. \$13,725.00; Key Construction; Memorial HS Football Stadium

Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to convene in executive session at 8:06 p.m. to discuss (1) employment, hiring, appointment, promotion, resignation/retirement/termination as set out on Schedules A and B; (2) employment of administrative staff, directors, coordinators and principals for 2020-2021 school year; (3) recommendation for Executive Director for Elementary Education; (4) coaching assignments for Fall of 20-21; (5) statutory waiver; and (6) confidential conversations with the board's attorney concerning a pending claim, investigation, or litigation or any matter where disclosure of information would violate confidentiality requirements of state or federal law, all pursuant to Okla. Stat. tit. 25 § 307 (B)(1); (B)(4); (B)(7). Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

President Kuhlman acknowledged the board's return to open session at 9:29 p.m.

Statement of executive session minutes by President Kuhlman: In executive session we only discussed the items listed on the agenda. Nothing else was discussed and no votes were taken.

Motion by Duncan and seconded by Exline to approve proposed certified personnel actions listed on Schedule A to the agenda. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded y Exline to approve proposed support personnel actions listed on Schedule B to the agenda. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to renew employment contracts for directors, coordinators and principals for 2020-2021 school year subject to assignment by the Superintendent. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve recommendation of Cara Jernigan for Executive Director of Elementary Education. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve statutory waiver request for Tabitha Still. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

Motion by Duncan and seconded by Exline to approve coaching assignments for Fall of 2020-2021. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

There was no new business (This item is reserved to consider and vote on any business matters that were not known about NOR could be foreseen at the time the agenda was posted.)

Motion by Duncan and seconded by Exline to adjourn. Motion carried unanimously. Duncan-Yes, Exline-Yes, Kuhlman-Yes.

The meeting adjourned at 9:30 p.m.

LEE ANN KUHLMAN  
PRESIDENT OF BOARD

JUDY PENDERGRAFT  
CLERK OF BOARD

The agenda was posted at the Edmond Public Schools Administrative Center, 1001 West Danforth, Edmond, Oklahoma on February 27, 2020 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Oklahoma County Clerk and Logan County Clerk, prior to December 15, 2019.

Judy Pendergraft  
Board Clerk and Minute Clerk

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 2020-2021 school year**

Oklahoma

COUNTY

Oklahoma City Public Schools I-89

SCHOOL DISTRICT

PO Box 36609

SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City

CITY

73136

ZIP CODE

Buchanan ES, Hawthorne ES, Nichols Hills ES

NAME OF SITE

*Gayla Boyd*

PRINCIPAL SIGNATURE\*

6-19-2020

DATE

*M. Elms*

PRINCIPAL SIGNATURE\*

6-19-2020

DATE

*Arion Keltner*

PRINCIPAL SIGNATURE\*

6-19-2020

DATE

Dr. Sean McDaniel

SUPERINTENDENT NAME (PLEASE PRINT)

*Smcdaniel@okcps.org*

SUPERINTENDENT E-MAIL ADDRESS

*Sean McDaniel*

SUPERINTENDENT SIGNATURE\*



6/22/20

DATE

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**



One Year Only

Three Years\*

\*Please see instruction page for additional requirements for a three year request

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 29, 2020

*Paul R. Cates*

BOARD PRESIDENT SIGNATURE\*

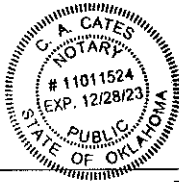
NOTARY SEAL →

*C. A. Cates*

NOTARY # OKCPS Board Clerk

12/28/2023

COMMISSION EXPIRATION DATE



6/29/2020

DATE

**SDE USE ONLY**

PROJECT YEARS

5 of 15

**ENROLLMENT**

High School

Jr./Middle High

Elementary

4027 District Total

7/13/2020

DATE RECEIVED

70 O.S. 3-126

OAC

**Statute/Oklahoma Administrative Code to be Waived:**

(specify statute or OAC (deregulation) number: (see instructions))

70 O.S. § 3-126

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

*Library Media Specialist*

NAME OF WAIVER



**A. Reason for the waiver/deregulation request (be specific).**

Oklahoma City Public Schools is seeking statutory waiver(s) for exemption to certification for library media specialists due to a lack of certified candidates. The District is committed to meeting the Oklahoma State Standards and the mandates of HB 1017. All school sites have allocations for media assistants and specialists that comply with Accreditation Standard VII. Unfortunately, enough certified candidates do not exist in the Oklahoma City area. The District seeks permission to hire certified classroom teachers and college graduates with library experience/education, to work as library media specialists. These employees serving in library positions without the benefit of library media certification will hereafter be referred to as paralibrarians. Every candidate will be required to be actively working toward library media certification. Paralibrarians will be paired with certified librarians who serve as mentors and consultants.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Oklahoma City Public Schools is seeking fully certified library media specialists (LMS), for vacancies. In cases where a quality LMS is not available, library services to students will be provided by alternative means. We intend for the following plan to help develop our own specialists by hiring quality certified teachers or college graduates with library experience, requiring enrollment in graduate school, and providing support for services through certified library consultants/mentors. The following strategies will be used:

- \* Paralibrarians will be hired only in instances when a quality certified LMS cannot be found.
- \* Each paralibrarian will be paired with a mentor LMS who will provide support.
- \* Paralibrarians will be required to be enrolled in a graduate program actively working toward LMS certification.
- \* Meetings and/or training seminars will be provided and required for paralibrarians.
- \* Library media activities will be developed at each site to ensure provision of quality services.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

- \*Each elementary, middle, and high school will be served by a certified LMS and a media assistant or a paralibrarian and a media assistant. Staffing recommendations of the Media Program (OAC 210:35-5-71) based on school enrollment will be followed.
- \*Students and staff at all sites will have access to library programs, services, and resources for a minimum of 6 hours each regular school day.
- \*Each candidate for the position of paralibrarian will demonstrate progress toward the appropriate degree and/or certification requirements.
- \*The district follows the information literacy standards for student learning for all school library media programs as defined by the American Association of School Librarians and the American Library Association as set forth in the 2007 publication Standards for the 21st-Century Learner.
- \*Paralibrarians will receive assistance and support on a regular basis through site visits by the director of library media and mentor LMS, communication with the director and mentor LMS, and meetings and/or training seminars.

**D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.**

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

\*Paralibrarians will be encouraged to enroll in at least three credits per semester, completing certification requirements in a three to four year period.

\*Oklahoma City Public Schools request the Statutory Waiver for one year.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

N/A

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

\*Principals of schools employing a paralibrarian will complete the district's current teacher evaluation tool in order to collect data regarding the performance of the employee.

\*The paralibrarian will complete an evaluation tool designed to assess the effectiveness of the district provided professional development activity.

\*Paralibrarians will complete an end-of-the-year report designed to assess the effectiveness of the library media program.

\*Mentors will log contact with paralibrarians.

\*Human resource records will track graduate courses completed.

\*\* You will be contacted if more information is needed to process this request.

June 15, 2020

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

Hannah Cabage

Hannah Cabage (Jun 16, 2020 13:14 CDT)

Hannah Cabage  
Buchanan Elementary

Sandy Futrell

Sandy Futrell (Jun 16, 2020 09:57 CDT)







# LMS Exemption Letter\_Cabage 2021

Final Audit Report

2020-06-16

Created:	2020-06-16
By:	Sandy Futrell (slfutrell@okcps.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8zuHgpJLOG2f6kfPbnJ0JnFvUorL4PDj

## "LMS Exemption Letter\_Cabage 2021" History

-  Document created by Sandy Futrell (slfutrell@okcps.org)  
2020-06-16 - 2:49:04 PM GMT- IP address: 184.185.29.194
-  Document e-signed by Sandy Futrell (slfutrell@okcps.org)  
Signature Date: 2020-06-16 - 2:57:11 PM GMT - Time Source: server- IP address: 184.185.29.194
-  Document emailed to Hannah Cabage (hkcabage@okcps.org) for signature  
2020-06-16 - 2:57:13 PM GMT
-  Email viewed by Hannah Cabage (hkcabage@okcps.org)  
2020-06-16 - 6:13:18 PM GMT- IP address: 66.249.80.6
-  Document e-signed by Hannah Cabage (hkcabage@okcps.org)  
Signature Date: 2020-06-16 - 6:14:47 PM GMT - Time Source: server- IP address: 68.12.133.248
-  Signed document emailed to Hannah Cabage (hkcabage@okcps.org) and Sandy Futrell (slfutrell@okcps.org)  
2020-06-16 - 6:14:47 PM GMT

# The University of Oklahoma

Fall 2020

## Class Schedule for Hannah Cabage

Org-Info & Knowledge Resources

June Abbas

LIS 5043-995

Aug 24 - Dec 18

ONLINE

Mgt Of Info & Knowledge Orgs

Beverly Smith-Edwards

LIS 5023-985

Aug 24 - Dec 18

ONLINE

June 15, 2020

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

  
Deivi Coon (Jun 16, 2020 12:57 CDT)

Deivi Coon  
Hawthorne Elementary

  
Sandy Futrell (Jun 16, 2020 10:01 CDT)







# LMS Exemption Letter\_Coon 2021

Final Audit Report

2020-06-16

Created:	2020-06-16
By:	Sandy Futrell (slfutrell@okcps.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAVxyTTvMG-ZSr5wRZVkzFNpw1GVsEEZZ

## "LMS Exemption Letter\_Coon 2021" History

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-  Document emailed to Deivi Coon (decoon@okcps.org) for signature  
2020-06-16 - 3:02:01 PM GMT
-  Email viewed by Deivi Coon (decoon@okcps.org)  
2020-06-16 - 5:55:26 PM GMT- IP address: 66.249.80.14
-  Document e-signed by Deivi Coon (decoon@okcps.org)  
Signature Date: 2020-06-16 - 5:57:02 PM GMT - Time Source: server- IP address: 107.77.197.174
-  Signed document emailed to Deivi Coon (decoon@okcps.org) and Sandy Futrell (slfutrell@okcps.org)  
2020-06-16 - 5:57:02 PM GMT



Adobe Sign

# OKCPS

Coon, Deivi <decoon@okcps.org>

## Letter

Michelle Robertson <mrobertson5@uco.edu>  
To: "decoon@okcps.org" <decoon@okcps.org>

Mon, Jun 8, 2020 at 1:12 PM

To Whom It May Concern,

Deivi Coon was accepted into our Library Media in Education program in the Spring of 2019.. She is enrolled in classes for the Fall of 2020 semester. According to the Plan of Study that we completed together Ms. Coon will complete her Master's degree in Library Media in Education within the State Department of Oklahoma's three year waiver requirement.

Sincerely

Michelle A. Robertson, MLIS, NBCT  
LME Assistant Professor/Coordinator  
University of Central Oklahoma  
100 N. University  
Edmond, OK 73034-5207  
405-974-5885



June 5, 2020

Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

To Whom It May Concern:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Diane H. Nowakowski".

Diane H. Nowakowski  
Nichols Hills Elementary

# Final Grades

\*20478691 Diane K. Nowakowski  
Spring 2020  
May 25, 2020 01:46 pm

## Student Information

### Current Program

Master of Education

**Level:** Graduate

**Program:** Library Media Education

**Admit Term:** Fall 2018

**Admit Type:** Second Master's

**Catalog Term:** Fall 2018

**College:** Education and Prof Studies

**Campus:** UCO Campus

**Major and Department:** Library Media Education, Adv Professional & Spec Svcs

**Academic Standing:** Good Standing

## Graduate Course work

<u>CRN</u>	<u>Subject</u>	<u>Course</u>	<u>Section</u>	<u>Course Title</u>	<u>Campus</u>	<u>Final Grade</u>	<u>Attempted</u>	<u>Earned</u>	<u>GPA Hours</u>	<u>Quality Points</u>
24523	IME	5233	0	Children's Library Resources	Online/Hybrid Courses	A	3.000	3.000	3.000	12.00

## Graduate Summary

	<u>Attempted</u>	<u>Earned</u>	<u>GPA Hours</u>	<u>Quality Points</u>	<u>GPA</u>
<b>Current Term:</b>	3.000	3.000	3.000	12.00	4.00
<b>Cumulative:</b>	68.000	62.000	62.000	245.00	3.95
<b>Transfer:</b>	0.000	0.000	0.000	0.00	0.00
<b>Overall:</b>	68.000	62.000	62.000	245.00	3.95

Select Another Term

**RELEASE: 8.7.1**

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# Enroll, Add, or Drop Classes:

\*20478691 Diane K. Nowakowski

Fall 2020

May 25, 2020 01:50 pm



Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Registered Successfully section. Additional classes may be added in the Add Class table. To add a class enter the Course Reference Number (CRN) in the Add Class table. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field then the class may not be dropped. When add/drops are complete click Submit Changes.

If you are unsure of which classes to add, click Class Search to review the class schedule.

**New: Check here for information about Waitlists !!**

To view an explanation of registration error messages, **click here!** | Important: To View Add, Drop, Withdraw deadlines, **click here.**

WARNING !! Students may not completely withdraw (drop the last class) via the web once the full term begins. After the term begins, students must come to the Office of Undergraduate Admissions, NUC 124, to initiate the complete withdrawal process.

## Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
**Web Registered** on May 25, 2020	None ▼	13873	IME	5013	0	Graduate	3.000	Standard Grade	Letter	Young Adult Library Resources

Total Credit Hours: 3.000

Billing Hours: 3.000

Minimum Hours: 0.000

Maximum Hours: 12.000

Date: May 25, 2020 01:50 pm

## Add Classes Worksheet

### CRNs

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Submit Changes	Class Search	Reset
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**RELEASE: 8.7.2.6**

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June 22, 2020

Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

Attached please find a statutory waiver application of exemption from library media specialist certification requirements for three schools: Buchanan ES, Hawthorne ES, and Nichols Hills ES. This statutory waiver seeks permission to hire a certified teacher, currently working towards library media certification, to function as library media specialists in the school.

Oklahoma City Public Schools Library Media Program has benefited greatly from the previous statutory waivers. This statutory waiver is seeking an exemption of certification for each library media specialist to serve one school for one year.

With your advice and consent, we would appreciate your presenting this statutory waiver application to the State Board of Education for the review and action. Thank you for your assistance and support.

Sincerely,



Dr. Sean McDaniel  
Superintendent of Schools

RECEIVED JUL 13 2020